

CLASS SPECIFICATION: UTILITY 1-PARK AND MAINTENANCE WORKER

GENERAL SUMMARY

Parks: Maintains grounds, areas along public right of way and town parks by performing the following duties:

Lawn maintenance- Mowing, weed eating, watering and sowing grass seed and sprinkler repair. Plant trees, shrubs or flowers according to instructions and planned design of landscape area. Applies mulch to designated areas. Grubs and weeds around bushes, trees and flower beds. Trims hedges and prunes trees. Pick up and carts away paper and rubbish. Repairs and paints benches, tables and guardrails. Assists in repair of roads, walks, building and mechanical equipment. Use of small gas tools and hand tools, (Chain saw, blower etc.)

Utility Maintenance: Must possess a general working knowledge of and ability to perform a wide variety of tasks normally performed by a small town's maintenance person. When called upon, assist other public works crew members with the following duties:

General maintenance and repair of Town equipment, facilities and construction of small public works projects. Operation, maintenance, repair and limited construction of town streets, water, sewer, electric and parks, including the operation of various tools and heavy equipment. Various work for other town departments as requested by department head. May be called out early or held over for snow removal or emergency response. Must have knowledge and ability to operate a wide variety of tools and equipment.

REQUIREMENTS AND QUALIFICATIONS

- You may be required to possess or obtain one or more of the following.
 - a. Valid Washington State driver's license
 - b. Pesticide license/Spray license
 - c. Washington State Commercial driver's license
 - d. Other unique skills and abilities as may be periodically required by the Town.
 - e. Obtain and maintain a Basic First Aid Card
- Performs other related duties as required by the Superintendent and/or Mayor.
- High school diploma or equivalent.
- Must have reading, writing, math and job related skills and abilities normally acquired through the completion of a high school diploma. And two years of related work experience.
- Language Skills: Ability to read and comprehend simple instructions, short correspondence and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees.

- Mathematical Skills: Ability to add and subtract two digit numbers and multiply and divide with tens and hundreds. Ability to perform these operations using units of weight measurement, volume, and distance.
- Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential job function.

While performing the duties of this job, the employee is frequently required to use hands and fingers, handle, or feel objects, tools or controls; Stoop, kneel, crouch, or crawl; Talk or hear; and taste or smell. The employee is required to walk and reach with hands and arms. The employee will be required at times to stand for long periods of time. The employee must be able to frequently lift and or move up to 50 pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

- Work Environment: The work environment characteristics described here are representative of those employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works near moving mechanical parts and in all types of outside weather conditions and is frequently exposed to fumes or airborne particles and vibration. The employee occasionally works in high precarious places and is occasionally exposed to toxic or caustic chemical. The noise level in the work environment is usually loud.

REMINDER: This position is primarily for Parks Maintenance and grounds keeping. When not actively working in Parks Maintenance and ground keeping, and when called upon, this employee assists the town utility crew members and must meet the requirements for those duties as well. This employee must work well with all other Public Works crew members and employees.