

# JOINT LOCAL AGENCY AGREEMENT

It is hereby agreed by the undersigned that: Okanogan County and the towns of Twisp, Winthrop, Oroville, Tonasket, Brewster, Pateros, Riverside, Conconully, Elmer City and Nespalem and the cities of Omak, Okanogan, and Coulee Dam shall operate jointly an organization to be known as "The Okanogan County Emergency Services Organization," under the direction and control of the Okanogan County Emergency Services Council by the following bylaws that are hereby adopted:

## *BYLAWS*

### OKANOGAN COUNTY EMERGENCY SERVICES ORGANIZATION

#### *I. Name and Membership*

This organization shall be known as the "Okanogan County Emergency Services Organization". The organization shall consist of those members who have contributed their current funding shares as set forth herein, and who have not withdrawn from the organization during the term of this agreement.

#### *II. Purpose*

To implement and conduct an emergency services program in Okanogan County, Washington in accordance with Federal and State statutes and local ordinances, rules and regulations.

#### *III. Okanogan County Emergency Services Council*

- A. The Emergency Services Council shall consist of the following representatives from the participating members of the Okanogan County Emergency Services Organization:
1. The Board of County Commissioners
  2. The mayors of the participating incorporated towns and cities in the county.
  3. The Okanogan County Emergency Services Director (Ex-Officio, Non-voting member).
- B. The above council members may appoint an elected official or department head as alternates to represent them on this Council.

#### *IV. Powers and Duties*

The Emergency Services Council shall perform all duties imposed by Statute upon executive heads of emergency services, by mutual aid plans, agreements, and such resolutions, and rules and regulations as are necessary to implement such plans and agreements. It shall do all things herein provided and/or reasonable necessary to the accomplishment of the purposes hereof.

*V. Executive Board*

There shall be an Executive Board of the Emergency Services Council consisting of five (5) members of the Council; two (2) commissioners and three (3) mayors.

*VI. Officers*

- A. The voting members of the Emergency Services Council shall be the governing body.
- B. The officers shall be Chairman and Vice-chairman.
- C. The Chairman of the Board of Commissioners will act as Chairman of the Emergency Services Council. The Director of Emergency Services shall be Vice-Chairman.
- D. It shall be the duty of the Chairman to preside at all meetings and to perform such other duties as are commonly associated with this office.
- E. It shall be the duty of the Vice-Chairman to perform all of the duties of the Chairman in the Chairman's absence.
- F. In the absence of both the Chairman of the Board of Commissioners and the Director of Emergency Services, the Vice-Chairman of the Board of Commissioners, Commissioner Number Three or the Emergency Services Coordinator shall act as Chairman of the Emergency Services Council, performing all the duties of the Chairman.
- G. The Director shall be appointed by a majority vote of the members of the Emergency Services Council and his tenure shall be at the pleasure of the Council.

*VII. Director Duties*

There is hereby created the position of Director of Emergency Services. Such position shall be appointed by the Emergency Services Council. The Director is hereby empowered and directed to:

- A. Prepare an emergency services operating plan conforming to General and State Emergency Services plans and programs.
- B. To coordinate the effort of the emergency services organization for the accomplishment of the purposes of the Okanogan County Emergency Services Council.
- C. Represents the emergency services organization of Okanogan County in all dealings with public or private agencies pertaining to Emergency Services and disasters.
- D. Keep and maintain an inventory of all goods, supplies and equipment of the Emergency Services Organization, or in its custody including Federal Excess Property on loan to the organization, said inventory to specify the location of each item listed thereon.

- E. Evaluate emergency services in Okanogan county and submit recommendations to the Council from time to time.
- F. Prepare each year and submit to the Council for approval a budget for the following year's operation.

### ***VIII. Director's Duties in Event of Disaster***

In the event of disaster as herein provided the Director is hereby empowered and directed to:

- A. Make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such disaster. Such rules and regulations must be confirmed at the earliest practical time by the Emergency Services Council.
- B. Obtain vital supplies, equipment and such other properties found lacking and needed for the protection of the life and property of the people and bind the participating members thereof and if required immediately, to requisition the same for public use.
- C. Coordinate the services of any county, city officer or employee, command the aid of as many citizens as he considers necessary in the execution of his duties; such person being entitled to all privileges, benefits and immunities as are provided by state law for registered emergency services workers.
- D. Execute all of the special powers conferred upon him by this chapter or by resolution adopted pursuant thereto, all power confirmed by agreement approved by the Okanogan County Emergency Services Council, statute or by any other lawful authority.

### ***IX. Meetings***

- A. The Council shall meet upon call of the Chairman, the Director or a majority of the Council.
- B. The "Executive Board" of the Council or a majority of the members of the Council present shall constitute a quorum.
- C. Each Council member shall be entitled to one vote.
- D. All meetings shall conform to the Washington State Open Meetings Act, RCW 42.30.080.

### ***X. Funds***

- A. All moneys received for The Okanogan County Emergency Services Organization shall be deposited with the Okanogan County Treasurer and placed in a fund to be known as the "Okanogan County Emergency Services Fund." All disbursements will be made by warrant drawn against Fund in the manner prescribed by law.

- B. Each participating member's contribution for normal operating expenses and administration shall be determined annually in accordance with the following formula, included in the participating member's annual budget and to be paid no later than May 31st of each year:

TOTAL OPERATING & ADMINISTRATIVE EXPENSES ÷ TOTAL  
POPULATION OF ALL PARTICIPATING MEMBERS x  
POPULATION OF PARTICIPATING MEMBER

***XI. Amendments***

These bylaws may be amended upon a favorable vote of a majority of members of the Emergency Services Council present at a meeting.

***XII. Term of Agreement***


This agreement shall be in full force and effect on the date of signature and shall remain in full force and effect until such time as a notice of withdrawal is filed in accordance with this agreement.

***XIII. Withdrawal of Membership***

Any member of the Okanogan County Emergency Services Organization may withdraw from membership to the local organization by serving written notice of such intention on or before December 1st of the calendar year preceding the year of the extension or approval of the agreement, and said member shall no longer be bound to provide the financial and in-kind support set forth herein.

ADOPTED THIS NINTH DAY OF SEPTEMBER, 1997

APPROVED AS TO FORM:

  
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Don L. Anderson  
Chief Civil Deputy, Prosecuting Attorney

JOINT LOCAL AGENCY AGREEMENT

Bonnie House  
Bonnie House, Mayor 2-24-98  
City of Brewster

Eugene L Layton 2/23/98  
Eugene Layton, Mayor  
Town of Riverside

Ben Tax 2-24-98  
Ben Tax, Mayor  
Town of Conconully

David J. Caddy Sr. 2/24/98  
Tom Fancher, Mayor - David Caddy, Sr.  
Town of Tonasket

Robert Mueller 2-23-98  
Robert Mueller, Mayor - Gayland Quincy  
City of Coulee Dam Snow

James Doren 2/23/98  
Jim Doren, Mayor  
Town of Twisp

Richard Spence 2-24-98  
Richard Spence, Mayor  
Town of Elmer City

Donald L Johnson 2-23-98  
Donald Johnson, Mayor  
Town of Winthrop

Wayne Kensler 2-25-98  
Wayne Kensler, Mayor - Colleen Leskinen  
Town of Nespelem

Spencer Higby Nov 17, 1997  
Spencer Higby, Commissioner Chairman  
Board of County Commissioners

Ella Schreckengost 11-17-97  
Ella Schreckengost, Mayor  
City of Okanogan

Edwin Thiele Nov 17, 1997  
Edwin Thiele, Commissioner  
Board of County Commissioners

Walt Smith  
Walt Smith, Mayor  
City of Omak

Dave Schulz Feb 23/1998  
Dave Schulz, Commissioner  
Board of County Commissioners

Jimmy D Walker 2-24-98  
Jimmy Walker, Mayor  
City of Oroville

ATTEST:

Harold Jahr 2-23-98  
Harold Jahr, Mayor  
City of Pateros

Brenda J White  
Brenda J. White  
Clerk of the Board  
OKANOGAN County Commissioners