



Town of Coulee Dam
Green Oasis at the Foot of Grand Coulee Dam

Minutes
1261st Regular Council Meeting
February 25, 2015

5:00pm Public Meeting –Wastewater Treatment Plant Alternatives Analysis
Coulee Dam Town Hall Ballroom

Mayor Wilder welcomed everyone and gave a brief review of the reason for public meeting regarding the Wastewater Treatment Plant Alternatives Analysis. He introduces Wastewater Operator Tim Lynch and Public Works Superintendent Barry Peacock then turned the meeting over to Engineer Kurt Holland of Varela and Associates.

Kurt Holland provided a PowerPoint presentation of the Facility Planning Process taking time for questions and answers during the presentation. He reviewed and provided the public with examples of three different types of treatment facilities including a new plant, modifications to the existing plant and modifications to existing plant with new aeration basin. Alternatives were based on service area, discharge alternatives, treatment alternatives and were narrowed by costs and feasibility.

Funding opportunity ideas, potential sewer rates, timelines and O&M costs of new plant were other areas discussed.

Mayor excused himself and the councilmembers from the public meeting at 5:55pm to conduct the regular scheduled council meeting in the Council Chambers. The public was encouraged to stay to ask questions of the engineers.

6:00 p.m. Regular Council Meeting

Mayor Wilder called the 1261st regular meeting of the Coulee Dam Town Council to order at 6:00 p.m.

Roll Call

Council members present: Ken Miles, Shawn Derrick and Duane Johnson. Gayle Swagerty was present via Skype. Ben Alling was excused absent.

Staff Present were Public Works Superintendent Barry Peacock, Public Works Utility Worker Mike Steffens, Fire Chief Flint Bjorson, Assistant Fire Chief Dan Neddo, Police Chief Pat Collins and Clerk/Treasurer Stefani Bowden.

Pledge of Allegiance

Ken Miles led the Pledge of Allegiance.

Public Input

Fred Netzel handed a written request to each councilmember and the Mayor to change the wording of Agenda Bill 2015-005 regarding the budget amendment for the Fire and Ambulance Department stating that he did not agree with the “tone” of the language within the “Background” section. He also stated that he feels it is not the department’s responsibility to maintain equipment and that it should be the Town’s. Mr. Netzel said that there has been no documentation provided regarding the requirement to upgrade the equipment. Mayor thanked Mr. Netzel, told him that his requests will be taken into consideration but it is ultimately a legislative decision to make revisions to Agenda Bills. Mayor Wilder also reminded all in attendance that the Town was under a timeline from OSHA/WISHA to make corrections.

Carol Netzel requested the status of the Fire Department Ad Hoc Committee. Only one application had been received, which was from Ms. Netzel. The Mayor welcomed anyone to apply. The Committee is in search of two citizens to serve along with two members of the Fire Department, Fire Chief and Councilmembers Duane Johnson and Shawn Derrick. Applications are available in the Clerk’s Office.

Agenda updates & modifications

None

Consent Agenda

Duane Johnson requested an additional item be added to the February 11, 2015 minutes to include wording regarding the request to color code specific OSHA/WISHA requirements within the itemized list of needed Fire and Ambulance items for AB 2015-005, Ordinance #731. Duane Johnson moved and Shawn Derrick seconded to approve the consent agenda with modifications to the February 11, 2015 minutes. Motion carried.

Minutes Regular Council Meetings – January 14, 2015 and February 11, 2015

Vouchers: Claim Vouchers and Checks:

Claim Voucher No.’s 34759 through No.’s 34780 and EFT’s dated February 25, 2015 in the total amount of \$128,069.68.

Manually issued Claim Voucher No.’s 34758 dated February 27, 2015 in the amount of \$2,300.04.

Action Agenda

- A. AB 2015-007, Acceptance of New Fire Department Member
Ken Miles moved and Shawn Derrick seconded to accept McKenzie Able as new fire department member. Motion carried.

- B. AB 2015-005, Ordinance #731 Budget Amendment second reading.

Mayor Wilder and Clerk Stefani Bowden informed the council that the quotes for needed repairs, equipment and supplies for the Fire and Ambulance Department came in much higher than dollar amount initially requested in draft Ordinance #731. Councilmember Shawn Derrick asked if some items can be put off until future date. The council spent time in going through each line item noting which areas that could potentially wait until other funding is available and which items needed immediate attention.

The item of new garage doors estimate came in significantly higher than anticipated. Chief Flint Bjorson urged the council to consider including this item in the budget amendment as current doors are made of non-tempered glass and are a major safety hazard. Citizen Bob Poch questioned the mechanism of current doors. The mechanism, which is manual with chain system, does not allow them to stay open without being "propped" with a bar. New insulated, energy efficient doors are estimated to cost \$20,140.00. It was suggested to check with BPA regarding energy saving rebates to help with replacement cost. The contractor providing quote stated that the current doors cannot be repaired and would require the installation of new doors.

The kitchen remodel was discussed. Chief Bjorson informed the council that it is a requirement by agreements held with other agencies, that the department has food supply to last fire fighters 24 hours when responding to wild land fires. The firefighters need to be able to put together a meal/snack bag quickly in an emergency. Current storage isn't adequate to protect from mice getting into food supply. Citizen Gina Seaver asked if any of the current cabinets can be reused. Councilmember Duane Johnson suggested the use of plastic tubs with lids as a solution in the meantime while funding is being researched. Councilmembers Shawn Derrick and Gayle Swagerty thought fundraising may be a good option for some of the needed repairs.

The current air compressors being utilized are a trip hazard according to the OSHA/WISHA inspection. A compressor with overhead plumbing would be ideal. Shawn Derrick and Duane Johnson asked for more definite dollar figures on the purchase and installation of the compressor.

All councilmembers present agreed that the estimated increase in consultant and policy and procedures drafting/implementation fees are needed item but hopefully can be accomplished for a lessor amount. The Town's insurance company would like for the policies and procedures to be in place within 120 days and have provided samples to the Town to review. Gina Seaver questioned why the Town wasn't using Grand Coulee's as a template. Clerk Stefani Bowden stated that these were just samples recommended by the insurance company and have already had their approval.

Chief Bjorson asked to consider the purchase of new pagers due to the addition of new members. Many of the old pagers do not work and some are missing. There are seven new members without pagers. The truck radios are old and having frequency problems. Council agreed to keep the dollar amount for radios and pages in the proposed budget amendment.

Turn out gear is also a much needed item. Clerk suggested the council consider using the Fire Reserve Fund to purchase the gear and possibly a portion of the radios. A general fire department remodel to include office space for the Chief and storage area for gear was included as a thought for future funding but not included in current budget amendment for consideration.

The required "EXIT" lights were briefly discussed. The lights were included within the other areas of remodel but the council was reminded that they were an item that has to be completed according to OSHA/WISHA standards and are estimated to cost around \$3000.00.

Mayor Wilder summarized the budget amendment request that was specific to the ambulance stating that the installation of an eyewash is one of the current items needed for immediate correction according to OSHA/WISHA inspection.

Shawn Derrick moved and Duane Johnson seconded to table Ordinance No. 731 for further review. Motion carried.

Discussion Agenda

A. Audio/Video Recording of Council Meetings

This item was placed on agenda at the request of Councilmember Shawn Derrick. Mayor Wilder stated that he is in favor of recoding the meeting. Clerk and Mayor will begin researching options.

B. Town Investments – Time Value Investments (TVI)

Clerk/Treasure Stefani Bowden informed the council that the preliminary account has been established to purchase bonds from TVI but would like a council consensus as to the dollar amount to invest. 10% of current investments which equates to about \$300,000.00 was discussed. Duane Johnson moved and Ken Miles seconded to direct the Clerk to purchase a bond in the amount of \$300,000.00. Motion carried.

C. Street Sweeper

Superintendent Barry Peacock notified the council that the street sweeper was currently in the shop out of service. The Town budgeted in the 2015 budget \$150,000 to purchase a street sweeper. Mr. Peacock has located some used machines. With the council's approval, an Invitation to Bid for a used street sweeper will be published. Shawn Derrick moved and Ken Miles seconded to put out to bid to purchase a used street sweeper. Motion carried.

Staff, Council & Committee Reports

Mayor

Mayor asked that Rural Development (RD) be added to next council agenda "Discussion" for consideration of funding for the Wastewater Treatment Facility.

A copy of the August 2014 letter from Jim Sayles was passed out to the council members.

Mayor Wilder and Police Chief Collins attended a meeting in Okanogan regarding Emergency Management. The Okanogan County Emergency Management Council will be appointing three Mayors to serve on their executive board.

Clerk

Clerk/Treasurer Stefani Bowden informed the council that Canfield & Associates will be providing Elected Officials Liability Training at 4:30pm, March 11. This is just training and is not considered an open public meeting.

Police

Chief Collins notified the council that an offer of employment had been made to fill the first Police Officer position but was turned down. The Civil Service is currently in the application process for the second position.

Councilmembers

Duane Johnson will be absent from the March 11th Elected Officials training.

Shawn Derrick gave an update on behalf of Civil Service Commission stating that testing of Police Officer applicants will take place on March 10th.

Public Input

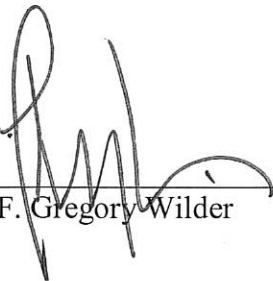
Stan St. Jeor asked for clarification of the Ad Hoc Committee. Mayor Wilder gave a brief overview of the committee for Fire and Ambulance and encouraged interested citizens to obtain an application to serve on the committee. Mr. St. Jeor also questioned grant opportunities stating that he feels the Census low income statistics are not accurate for the Town of Coulee Dam. Discussion was held and the Mayor explained the option for the Town to conduct their own survey.

Fred Netzel asked for council to consider the use of reserve funds for Fire and Ambulance equipment expenditures

Adjournment

Councilmember Ken Miles motioned with Councilmember Shawn Derrick seconding to adjourn Council Meeting #1261 at 8:15p.m. Motion carried.

Mayor



F. Gregory Wilder

Clerk



Stefani Bowden