



Town of Coulee Dam
Green Oasis at the Foot of Grand Coulee Dam

Minutes
1260th Regular Council Meeting
February 11th, 2015

6:00 p.m. Regular Council Meeting

Mayor Wilder called the 1260th regular meeting of the Coulee Dam Town Council to order at 6:00 p.m.

Roll Call

Council members present: Ken Miles, Shawn Derrick and Ben Alling. Duane Johnson joined the meeting at 6:02. Gayle Swagerty was excused absent.

Pledge of Allegiance

Shawn Derrick lead the Pledge of Allegiance.

Agenda updates & modifications

Mayor Wilder reminded council of the Open Public Meetings Act and how that relates to discussions between council members outside of Open Council Meetings.

Public Input

None

Consent Agenda

Ben Alling requested that the minutes from the January 14, 2015 be revised. He would like more detail pertaining to the conversation held between Keith St. Joer and Mayor Wilder during the final Public Input section. Clerk/Treasurer Stefani Bowden asked for Mr. Alling to provide her with what he felt needed to be included as the council minutes are not audio recorded and there is no way to determine exact wording of conversation. Minutes are prepared to provide a summary of the meeting and are not verbatim. Modifications to the minutes will be made and presented at the next council meeting for approval.

Ken Miles moved and Shawn Derrick seconded to approve the consent agenda as follows.
Motion carried.

Vouchers: Claim Vouchers and Checks:

Claim Voucher No.'s 34690 through No.'s 34721 and EFT's dated January 28, 2014 in the total amount of \$68,524.14.

Claim Voucher No.'s 34722 through 34757 and EFT's dated February 11, 2015 in the total amount of \$42,824.96.

Bank Fees January 2015 bank fees in the amount of \$21.00.

Payroll Checks: Payroll Check No.'s 34685 through No.'s 34689, direct deposits and EFT's dated January 15, 2015 and January 30, 2015 in the total amount of \$71,525.52.

Treasurer's Report: 2014 4th Quarter Financial Report.

Action Agenda

A. AB-2015-003, Acceptance of New Fire Department Members

Two applications for Fire Department Membership were presented to the council for approval. They included Travis Irwin and Tia Chambers. Ben Alling questioned the Clerk as to if the Fire Association had approved the new members prior to bringing to the Council. The Clerk stated that the applications were submitted to the Town by the Fire Chief. Ben Alling moved and Duane Johnson seconded approval of the new members. Motion carried.

B. AB-2015-004, Delano Landfill Groundwater Testing URS Memorandum

Mayor Wilder provided the council with background regarding the frequency of the groundwater testing at the Delano Landfill and the costs associated with it. The Regional Board of Mayors has provided the Town with a memorandum from URS outlining the Delano Landfill 2015 scope of work and costs for council acceptance. Shawn Derrick moved and Ken Miles seconded to accept the memorandum from URS for 2015 Quarterly and Annual Groundwater Reporting. Motion carried.

C. AB-2015-005, Ordinance #731, Budget Amendment, First Reading

Ordinance #731, Budget Amendment, was presented for a first reading. The proposed ordinance will amend the General Fund for the Fire Department in the amount of \$50,050 and Ambulance in the amount of \$21,500, a total increase in expenditures for the General Fund in the amount of \$71,550. These expenditures would include equipment repairs and upgrades, turn out gear, radios and pagers, air compressor and building improvements. Ben Alling stated that he would like to know what the specific items are and the dollar amount associated with each item. Mayor Wilder informed the council that the majority of the increase is to correct items to comply with state and OSHA/WISHA requirements. Also, an increase is requested to retain consultant services. Grants are being researched to provide some assistance, but the items will still need to be budgeted for. The Ad Hoc Committee, which includes Councilmembers Duane Johnson and Shawn Derrick, will review the requested expenditures and provide a more detailed item list and costs before adoption of the budget amendment. Duane Johnson suggested that the committee should line out and color code specific costs associated to the OSHA/WISHA requirements to make them easily identifiable. Mayor Wilder informed the council and citizens that there is

still a need for two community members and two Fire Department members to serve on the Ad Hoc Committee. Applications are available in the Clerk's Office.

Mayor Wilder noted that the ambulance can be an enterprise service. It needs to be functional in order to generate income.

Councilmember Shawn Derrick asked the Clerk why certain line items were used for certain expenditures. The Clerk explained the State Auditor accounting requirements to use the BARS code system. The BARS codes are prescribed by the State and are very specific to certain types of expenditures.

Ben Alling moved to revise the ordinance and place on future council agenda. The motion died due to a lack of a second.

Clerk explained that this is just a first reading of the ordinance. It can be changed prior to adoption after second reading. Shawn Derrick moved and Duane Johnson seconded to accept the first reading of Ordinance #731. Motion passed with 3 votes in favor. Ben Alling voted against.

D. AB 2015-006, Resolution 2015-002, Public Works Safety Manual

Public Works Superintendent Barry Peacock asked for council to officially adopt the Public Works Safety Manual that his department has been using. The safety manual has been in use for quite some time but has never been formally adopted through a resolution.

Ken Miles moved and Shawn Derrick seconded to adopt the Public Works Safety Manual through Resolution No. 2015-002 as written. Motion carried.

Discussion Agenda

A. Fire Department Update

Mayor Wilder stated that this update was provided through the previous discussion during the Action Agenda and asked if anyone had anything more to add. The OSHA/WISHA requirements were reviewed and a reminder for the additional Ad Hoc Committee members was expressed.

B. Liquor License Requests (Special Occasions)

The Clerk asked if the councilmembers had any objections to the Special Occasion Liquor License requests for the Grand Coulee Dam Area Chamber of Commerce 2015 events. No objections were voiced.

C. AWC Quality Communities Scholarship

AWC is requesting nominations from cities for outstanding young leaders in the community who are planning to attend college or trade school in the fall of 2015. Mayor Wilder mentioned in the prior year Elmer City, Grand Coulee and Electric City were asked if they would like to nominate just one individual from the surrounding communities since the school is combined. The other towns were not all in favor of

doing so. The Clerk was directed to forward the information to the school to see if there is an interested student.

D. Town Investments

The Clerk/Treasurer reported to the council of a conference call held between TVI Investments, the Clerk and Councilmember Ken Miles regarding the investments the Town currently has with the Local Government Investment Pool (LGIP). LGIP interest rates are extremely low. TVI could offer a much better interest rate through the purchase of bonds. Some discussion was held on the dollar amount to be invested and the possibility of staggering bonds each year so that maturity dates will rotate. The Clerk suggested the Town start with a low dollar amount until it is known how much the Town is comfortable in tying up for a period of time. The council would like the Clerk to get references from other Towns using TVI and start moving forward with the process of procuring bonds.

Staff, Council & Committee Reports

Mayor Wilder reminded the council that it is time to start thinking of Spring Clean-up. Dates are being set for the first week in April for curbside pickup and free disposal of woody wastes and yard debris at the Delano Transfer Station. Mailers with dates will go out in March. Superintendent Barry Peacock also wanted to remind everyone of the requirements of what can and cannot be put out for pick up.

Applications for the second Police Officer are due to close this coming Friday, February 13th. Mayor Wilder explained the process and that the applications are given to the Civil Service Commission. Shawn Derrick stated that the Civil Service Commission will be meeting in the afternoon of the 13th.

Ben Alling expressed his feelings regarding the cleanup of the house on Holly Street. He stated that at the time of approval to perform the cleanup it was his understanding that the property would be liened in order to recoup the cleanup costs. He feels it is a gifting of public funds if the Town does not pursue collection. Mayor responded that he will look into the situation and research collection options.

Duane Johnson requested to be excused from council meetings of March 11th, May 13th and September 9th due to work schedule conflict.

Clerk/Treasurer Stefani Bowden informed the council that the Part Time Records Specialist position has been filled and the new employee is scheduled to start work within the week.

The applications for the Public Works Parks and Maintenance position are still being reviewed.

Public Input

Citizen Carol Netzel inquired as to doing background check on the investment firm and was concerned with the security of the Town's money. The Clerk assured her that there are only a few investment firms in the State of Washington that are authorized to invest public money. The

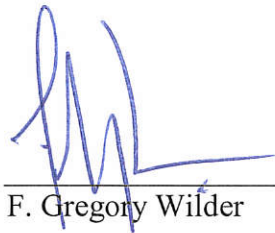
Town cannot invest with just any firm or bank of choice. It has to be a State Auditor approved institution.

Keith St. Jeor gave a suggestion on the types of "Exit" signs used at the Fire Department. He wanted council to be aware that some types contain radioactive material that could be very harmful and costly should one break. He asked the council to check it out before installing. Mr. St. Jeor also suggested that it may be helpful to the Clerk in doing the minutes if the council meetings were audio recorded as it is very difficult for her to note everything said during meetings. The Clerk was directed to add the item of audio/video recording under "Discussion" at next council meeting.

Adjournment

Councilmember Ken Miles motioned with Councilmember Ben Alling seconding to adjourn Council Meeting #1260 at 7:10p.m. Motion carried.

Mayor



F. Gregory Wilder

Clerk



Stefani Bowden