



Town of Coulee Dam
Green Oasis at the Foot of Grand Coulee Dam

Minutes
1326th Regular Council Meeting
December 12, 2018

6:00 p.m. Regular Council Meeting

Mayor Pro-Tem Bob Poch called the 1326th regular meeting of the Coulee Dam Town Council to order at 6:00p.m.

Roll Call

Council members present: Fred Netzel, Bob Poch, Marcia Warnecke, Ben Alling and Keith St. Jeor.

Staff Present: Public Works Superintendent Mike Steffens, Police Chief Paul Bowden and Clerk/Treasurer Stefani Bowden. Attorney Mick Howe was also in attendance.

Pledge of Allegiance

Ben Alling led the Pledge of Allegiance.

Public Input

Kimberly Christensen asked the council about the Community Building budget and more specifically asked about the roof repair that was budgeted. The council budgeted a small amount to begin repairs on the roof. The plan is to start with the area over the Melody Restaurant. Kimberly asked the council to put money into reserves for next year's repairs and maintenance on the building. The council would look into it but explained the lack of revenue sources to support all the necessary expenses in the General Fund.

Stephanie Guin introduced herself as the new manager of the Melody Restaurant. She stated that there are several issues with the building including a leaking ceiling and rotten wood.

Kimberly Christensen asked for signage directing ADA parking and access to the back of the Community Center Building.

Agenda updates & modifications

Resolution No. 2018-17, Garbage Rates, was added to the Action Agenda.

Consent Agenda

Marcia Warnecke moved with Keith St. Jeor seconding to approve the consent agenda. Motion carried.

Minutes Regular Council Meeting – November 28, 2018
Budget Workshop – December 3, 2018

Vouchers: Claim Vouchers and Checks:
Claim Voucher No.'s 37883 through 37920 and EFT's dated December 12, 2018 in the total amount of \$92,333.87.

Payroll Checks: Payroll Check No.'s 37876 through 37882, EFT's and direct deposits dated November 15th and 30th 2018 in the total amount of \$ 83,579.95.

Action Agenda

a. AB 2018-32, Ordinance No. 768, 2019 Budget

Public Works Superintendent Mike Steffens explained the need for a new Sewer Jetter that was removed from the budget. There is potential of a major sewer emergency in the near future and he feels it is a very valuable piece of equipment. He asked the council to reconsider putting it back into the budget.

Steffens also voiced his concerns with the decision to eliminate the seasonal parks position. Using a full time maintenance worker to help out is a lot more costly than a lower paid seasonal worker.

Steffens wanted the council to make sure that there is money in the street fund to do the street light wiring repairs and money to pay REA out of the street fund.

Councilman Fred Netzel said the Town needs to look at the level of service for the parks. "If we can't afford to look that good than it won't look that good".

The council assured Steffens that budget amendments are a possibility if necessary.

Councilwoman Marcia Warnecke stated that the Town looks the best it has looked in years.

Ben Alling moved and Keith St. Jeor seconded to adopt Ordinance No. 768 setting the budget for 2019. Motion carried.

b. AB 2018-34, Resolution No. 2018-14, Sewer Rates

Keith St. Jeor moved with Marcia Warnecke seconding to approve Resolution No. 2018-14 setting sewer rates. Motion carried.

c. AB 2018-35, Resolution No. 2018-15, Electric Rates

Keith St. Jeor moved with Marcia Warnecke seconding to approve Resolution No. 2018-15 setting electric rates. Motion carried.

- d. Resolution No. 2018-17, Garbage Rates
Keith St. Joer moved with Marcia Warnecke seconding to approve Resolution No. 2018-17 setting garbage rates. Motion carried.

- e. AB 2018-36, Ordinance No. 769, Discounted Utility Rates
Ben Alling moved with Marcia Warnecke seconding to adopt Ordinance No. 769 setting discounted utility rates for low income/disabled senior citizens. Motion carried.

- f. Resolution No. 2018-16, RBOM 2019 Amended Budget
Marcia Warnecke moved and Fred Netzel seconded to approve Resolution No. 2018-16, amended RBOM budget for 2019. Motion carried.

Discussion Agenda

- a. Ambulance
Discussion was held over the storage of the ambulance that was parked at City Hall. Bob Poch visited the Fire Station and reported that there are two open bays. The council was in agreement that the ambulance needs to be put back into the fire barn. Poch also noted that the lighting and the installation of the air compressor have never been completed. The City Crew can do the retrofit work on the lighting. An electrical permit needs pulled. Superintendent Steffens said that he is willing to have his crew do the work.

Staff, Council & Committee Report

Clerk

Clerk asked the council what they wished to do for the next council meeting which is scheduled for the day after Christmas. Keith St. Jeor moved with Ben Alling seconding to cancel the December 26th council meeting. Motion carried.

Public Works

Superintendent Mike Steffens looked into the heating issue at the Fire Station. There are three ceiling heaters and it was 65 degrees in the station. He isn't sure what the heat emergency was. Keith St. Joer said "get the air compressor fixed and turn down the heat".

Councilmembers

Fred Netzel mentioned that the Melody Lease is expired. Netzel and the Clerk held a conference call with the Town Attorney to get advice as to how to proceed. Attorney Mick Howe stated that the expired lease is currently in a "hold-over" and we need answers as to what the intentions are. Melody manager Stephanie Guin is in the process of entering a contract to purchase the restaurant from Juan Moreno. She hopes to have a signed contract within a couple of weeks.

Public Input

Kimberly Christensen asked about the insurance on the Community Building. The Clerk stated that the City carries insurance on the building but not on the contents belonging to the renter. Christensen asked about volunteer workers. The Clerk told her that all volunteer workers must get pre approval and submit hours to the Clerk to be filed with the Department of Labor and Industries.

Stephanie Guin asked about the utility bills and maintenance of the “common area” of the community building. The City pays the electrical bill but the tenants are responsible for the cleaning of the area.

Executive Session

6:40pm, Mayor Pro-Tem recessed in to executive session under *RCW 42.30.110 (f) To receive and evaluate complaints or charges brought against a public officer or employee.* It is estimate to last 10 minutes. No decisions will be made.

Regular Council meeting reconvened

6:53 Mayor Pro-Tem Poch called the regular meeting back to order.

A brief discussion took place over the USBR proposal to restrict access to Geezer Beach. Poch stated that he would be writing a letter personally and asked the council if they wished to send a letter from the City as well. Fred Netzel moved with Keith St. Jeor seconding to have the Clerk draft a letter stating the City does not support the USBR’s proposal to restrict access to Geezer Beach. Motion carried.

Adjournment

Mayor Pro-Tem Poch adjourned the meeting at 6:57pm.

Mayor Pro-Tem 
Bob Poch

Clerk _____
Stefani Bowden