

**Minutes**  
**1385<sup>th</sup> Regular Council Meeting**  
**December 8, 2021**  
**(Teleconference)**

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**6:00 p.m. Regular Council Meeting**

Mayor Bob Poch called the 1385<sup>th</sup> regular meeting of the Coulee Dam Town Council to order at 6:00p.m. via teleconference.

**Roll Call**

Council members present: Kevin Black, Merv Schmidt, Dale Rey, Larry Hall and Keith St. Jeor.

Staff Present: Public Works Superintendent Mike Steffens, Police Chief Paul Bowden and Clerk/Treasurer Stefani Bowden.

**Public Input**

None

**Updates and Modifications to Agenda**

Mayor Poch requested to strike the TIB project from the Action Agenda, stating that more details are being looked into.

**Consent Agenda**

Councilman St. Jeor wanted to note that in the November 29, 2021 minutes that the dollar figure for the amount of savings regarding the interest on the USDA water loans would be around \$182,000 if extra principal payments of \$20,000 per year are made.

(m/s St. Jeor/Schmidt) to approve the consent agenda. Motion carried.

Minutes                      Regular Council Meeting – November 29, 2021  
   Special Council Meeting – December 2, 2021

Vouchers:                    Claim Vouchers and Checks:  
   Claim Voucher No.'s 39855 through 39880 , and EFT's dated December 8, 2021 in the total amount of \$59,100.95.

Payroll:                      Payroll Check No.'s 39847 through 39854, EFT's and direct deposits dated November 12, 2021 and November 30, 2021 in the total amount of \$86,826.02.

## Action Agenda

- a. AB 2021-14, Ordinance No. 800, Adopting the 2022 Budget  
(m/s Rey/Schmidt) to adopt Ordinance No. 800, setting the 2022 Budget. Motion carried.

Keith St. Jeor had some questions regarding the need to replace the steps in front of Town Hall. It was not included in the budget but it can be looked into further. The Department of Licensing had requested several items to be repaired before approving a new lease. The steps were included in the list of items but they have agreed to continue paying the same rental amount as previous agreement without the repairs. Once the repairs have been made, they will increase the rent by roughly \$15 per month.

- b. AB 2021-17, Resolution No. 2021-08, Water Utility Rates  
(m/s St. Jeor/Rey) to approve Resolution No. 2021-08, establishing water utility rates. Motion carried.

- c. AB 2021-18, Resolution No. 2021-09, Delano Transfer Station 2022 Budget  
Councilman Rey asked if the other 3 Towns are still having issues with the budget. Mayor Poch stated that Grand Coulee is now in agreement after having some questions and concerns. He believes that Elmer City and Electric City have already passed it or will be passing it soon. (m/s Schmidt/St. Jeor) to approve Resolution No. 2021-06. Motion carried.

- d. AB 2021-19, Ordinance No. 801, 2021 Budget Amendment  
A budget amendment was presented to allow for the expenditure of ARPA funds for the COVID-19 Employee Vaccination Incentive. (m/s St. Jeor/Rey) to adopt Ordinance No. 801. Motion carried.

Councilman Rey informed the council that several employees have expressed their appreciation for the incentive.

- e. AB 2021-20, Resolution No. 2021-10, Surplus Vehicles  
(m/s St. Jeor/Schmidt) to approve Resolution No. 2021-10, surplus two vehicles. Motion carried. The two vehicles include a 2011 Dodge Charger patrol car and the 2006 Chevrolet Impala that was used as a town business car.

It was noted that with the surplus of the “town car”, employees will be paid for all mileage when using personal vehicles for town business. Dale Rey had some concerns regarding insurance coverage. He asked if the town’s insurance was aware of the town surplus of the car and employees using personal vehicles. Clerk Stefani Bowden explained it is common practice and that she has been told the Town’s insurance covers the employee in personal vehicles while on town business. Rey told the council that when he worked for the USBR, if there was a company vehicle available and the employee chose to use their own vehicle, the liability fell on the vehicle owner. The Clerk said she does not believe that to be true for the Town but will get confirmation from the insurance agent if the council wishes.

- d. Lease Agreement – Department of Licensing  
(m/s Schmidt/Rey) to approve the Lease Agreement with the Department of Licensing for use of an office in the Town Hall building. Motion carried.

**Discussion Agenda**

None

**Staff, Council & Committee Report**

Council


Kevin Black said the Public Works did a nice job on putting up the Christmas lights. “It looks good”. The rest of the council echoed his comments. Keith St. Jeor added that they did a nice job on leaf clean-up as well.

**Public Input**

There was no response when Mayor Poch asked again if any members of the public wished to speak.

**Adjournment**

(m/s Schmidt/Black) to adjourn the meeting at 6:30pm.

Mayor   
Bob Poch

Clerk   
Stefani Bowden