



Minutes
1423rd Regular Council Meeting
November 29, 2023
(adjourned from November 22, 2023)

6:00 p.m. Regular Council Meeting

Mayor Poch called the 1423rd regular meeting of the Coulee Dam Town Council to order at 6:00 p.m.

Roll Call

Council members present: Kevin Black, Merv Schmidt, Dale Rey, Larry Hall (teleconference) and Keith St. Jeor.

Staff Present: Clerk/Treasurer Stefani Bowden and Police Chief Paul Bowden.

Also present was Scott Hunter of The Star newspaper. Joining remotely were Daniel Cowger of Varela Engineering and Danny Wyrick.

Pledge of Allegiance

Keith St. Jeor led the Pledge of Allegiance.

Public Hearings

a. **2024 Final Budget Hearing**

Mayor Poch opened the public hearing at 6:02pm to take public comment on the 2024 Budget. With no comments, the hearing closed at 6:03pm.

Public Input

None

Presentation

a. **West Side Lif Station Project Update – Varela Engineering**

Daniel Cowger of Varela Engineering was present via videoconference to provide an update on the West Side Lift Station project and to request the approval of Engineering Budget Amendment No. 8. Cowger stated the USDA has already planned for this amendment which has been included in the current grant funding award. There was some confusion and questions from the Council regarding the dollar amounts. Cowger explained that the total amendments included past work that had been done on the treatment plant along with future work anticipated on the lift station. (m/s Rey/Schmidt) to approve Amendment No. 8. Motion carried.

Updates and Modifications to Agenda

The Clerk added a water grant application opportunity to the action agenda.

Consent Agenda

(m/s Schmidt/St. Jeor) to approve the consent agenda. Motion carried.

Minutes Regular Council Meeting – November 8, 2023
Budget Workshops – November 8, 2023 and November 15, 2023.

Vouchers: Claim Vouchers and Checks:

Claim Voucher No. 41253 through 41271 and EFTs dated November 22, 2023 in the total amount of \$ 375,854.81.

Manual Vouchers: Claim Voucher No. 41272 dated November 28, 2023 in the amount of \$ 300.00 and EFT's CPL10.30.2023 and CPL10.30.23 in the total amount of \$143.00.

Payroll Checks: Payroll Check No.'s 41244 through 41254, EFT's and direct deposits dated November 15 and 30, 2023 in the total amount of \$116,275.09.

Action Agenda

- a. Resolution No. 2023-07, Setting Solid Waste Rates
(m/s St. Jeor/Rey) to approve Resolution No. 2023-07, setting Solid Waste Rates for 2024. Motion carried.
- b. Resolution No. 2023-08, Setting Sewer Rates
(m/s St. Jeor/Schmidt) to approve Resolution No. 2023-08, setting sewer rates for 2024. Motion carried.
- c. Resolution No. 2023-09, Setting Water Rates
Resolution No. 2023-09 was tabled for future research.
- d. Ordinance No. 811, Short-Term Rental Code
(m/s Schmidt/St. Jeor) to adopt Ordinance No. 811, adopting a short-term rental code. Motion carried.
- e. Ordinance No. 815, 2024 Budget (first reading)
(m/s St. Jeor/Schmidt) to accept the first reading of Ordinance No. 815, 2024 Budget. Motion carried.
- f. Drinking Water State Revolving Fund Loan Applications
The Clerk presented information received from the Town's engineer regarding a funding

opportunity for a Lead Service Line Inventory. The engineer is estimating the cost to be under \$75,000 to complete the inventory. According to the new Lead and Copper Rule revisions, the Town will be required to submit a lead service line inventory to the state by October 16, 2024. (m/s Black/Rey) to pursue the Drinking Water State Revolving Fund funding and authorize the engineer to prepare a funding application on the Town's behalf. Motion carried.

Discussion Agenda

None

Staff, Council & Committee Report

Council

Dale Rey had some questions regarding the currently operating short-term rentals in town. He asked if the property owners have provided the Town with the names and contact information of the property managers. The Clerk stated that has not been provided yet as the code is just now established, and it wasn't a requirement up until this point. From this point forward, the property owners will need to comply with the adopted code.

Clerk


The Accountability Audit Exit Conference is scheduled for tomorrow, November 30th, at 10 am.

Public

Danny Wyrick asked about the inspection process that is required under the new short-term rental code. The council still needs to work through the details of who will perform the inspection and how it will be done. Wyrick also asked if he would be required to install carbon monoxide detectors since he does not have gas in the house and does not have an attached garage. Councilman Rey stated that since there is a wood stove in the house, and there is potential for it to be used, that one detector should be installed in the room with the stove. Council agreed to wait until after the first of the year to have the inspection completed.

Adjournment

Mayor Poch adjourned the meeting at 6:40pm

Mayor 
Bob Poch

Clerk 
Stefani Bowden