



**Minutes**  
**1401<sup>st</sup> Regular Council Meeting**  
**November 14, 2022**  
(continuation from 11/9/22 adjourned meeting)

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**6:00 p.m. Regular Council Meeting**

Mayor Bob Poch called the 1401<sup>st</sup> regular meeting of the Coulee Dam Town Council to order at 5:15 p.m.

**Roll Call**

Council members present: Kevin Black, Merv Schmidt, Dale Rey and Keith St. Jeor. Larry Hall was absent.

Staff Present: Clerk/Treasurer Stefani Bowden, Public Works Superintendent Mike Steffens and Police Chief Paul Bowden.

**Pledge of Allegiance**

Dale Rey led the Pledge of Allegiance.

**Public Hearings**

a. 2023 Ad Valorem Taxes/Property Tax Revenue

Mayor opened the public hearing at 5:17 p.m. to take public comments on the estimated property tax revenue for 2023. Property tax revenue is estimated at \$129,002. With no public comment, the hearing closed at 5:18 pm.

b. 2023 Preliminary Budget

Mayor opened the public hearing at 5:18 pm. to receive public comment on the proposed 2023 Budget. With no public comment, the hearing closed at 5:19 p.m.

**Public Input**

Mike Sullivan, former reserve police officer for Coulee Dam, offered his support for the Town to provide police services to Electric City.

**Updates and Modifications to Agenda**

None

**Consent Agenda**

(m/s St. Jeor/Schmidt) to approve the consent agenda. Motion carried.

Minutes Regular Council Meeting – October 26, 2022  
Budget Workshops – October 26, 2022 and November 2, 2022

Vouchers: Claim Vouchers and Checks:

Claim Voucher No.'s 40475 through 40498 and EFTs dated November 9, 2022 in the total amount of \$ 73,863.42.

Manual Vouchers: Claim Voucher No. 40474 dated November 3, 2022 in the amount of \$3,088.73.

Payroll Checks: Payroll Check No.'s 40467 through 40473, EFT's and direct deposits dated October 14 and 31, 2022 in the total amount of \$ 95,620.33.

### **Action Agenda**

a. AB 2022-12, Ordinance No. 805, 2023 Ad Valorem/Property Tax Revenue (m/s St. Jeor/Schmidt) to adopt Ordinance No. 805, Ad Valorem/Property Tax Revenue for 2023. Motion carried.

b. AB 2022-13, Ordinance No. 806, 2023 Preliminary Budget (m/s Schmidt/Black) to accept the first reading of Ordinance No. 806, 2023 Preliminary Budget. Motion carried.

c. West Side Lift Station Bid Award

Daniel Cowger of Varela Engineering was present to provide the council with the bid opening results for the West Side Lift Station Project. The low bidder did not fulfill all of the bid requirements. After speaking with the town attorney, it was recommended that the low bidder should be disqualified, and the award be made to the 2<sup>nd</sup> lowest bidder. Councilman St. Jeor expressed some concerns with the 2<sup>nd</sup> lowest bidder being located in Bellingham and does not want to get into a situation that they cannot find qualified laborers in this area which could cause project delays. Councilman Rey asked if the other bidders could be considered as well and if we are required to accept the lowest bidder that has met the requirements. He would like to look into the local contractors that submitted bids. Cowger explained that there are state laws as to awarding to lowest responsible bidder but he would do some checking.

Due to funding issues, the town is not in a financial position to award the bid at this time. The bids are good for 90 days from date of opening. An application is being made with USDA RD for additional supplemental funding based on the results from the bid opening.

(m/s Schmidt/St. Jeor) to proceed using the 2<sup>nd</sup> bidder dollar amounts to submit application to Rural Development for additional funding. Motion carried.

d. Police Services Contract with Electric City

A draft agreement to provide police services to Electric City was presented. Councilman Rey had some concerns over the section addressing the times when officer is out of town attending court in Grant County. He also had issues with the term “dedicated officer” and felt it put too much restriction on the Town of Coulee Dam and would be hard to adjust shifts and staff to meet the requirement. It was suggested to add language that would be more flexible to allow the Chief and Electric City mutually agree upon designation of shifts/officers. There were also some questions regarding term dates and days of notifications. The council would like clarification on that prior to approving the contract.

The Clerk will send Electric City the proposed changes and then post a notice for a Special Council Meeting to be held in conjunction with the Budget Workshop on Wednesday, November 16, 2022 to approve the contract with modifications.

**\*Internet Connection for those attending via video/teleconference was lost during this time.**

**Discussion Agenda**

None

**Staff, Council & Committee Report**


None

**Public Input**

None

**Adjournment**

Mayor Poch adjourned the meeting at 6:38p.m.

Mayor   
Bob Poch

Clerk   
Stefani Bowden