



Minutes
1420th Regular Council Meeting
October 11, 2023

6:00 p.m. Regular Council Meeting

Mayor Pro-Tem Keith St. Jeor called the 1420th regular meeting of the Coulee Dam Town Council to order at 6:01 p.m.

Roll Call

Council members present: Kevin Black, Merv Schmidt and Keith St. Jeor. Dale Rey and Larry Hall were excused absent.

Staff Present: Clerk/Treasurer Stefani Bowden, Public Works Superintendent Mike Steffens and Police Chief Paul Bowden.

Also in attendance were citizens Bill and Nita Wyrick, Ryan Fish and Lori Adkins. Scott Hunter of the Star Newspaper, Mayor Bob Poch and Planner Mike Manning joined via video conference.

Pledge of Allegiance

Mike Steffens led the Pledge of Allegiance.

Public Hearings

a. **Short-Term Rental Code – SCJ Alliance**

Pro-Tem St. Jeor opened the public hearing at 6:02pm to take comments on the proposed short-term rental code. SCJ Alliance Planner Mike Manning provided a summary of the code, reviewed the conditions proposed in the code and reviewed the steps that have been and are still needed to be taken in the process. At this time, the code is still under review with the Department of Commerce and cannot be adopted by the city until it has been okayed by Commerce. The code should be ready for adoption by the first council meeting in November. With no comments from the public, the hearing closed at 6:19pm.

b. **Comprehensive Plan Amendment for Re-zone of 2 Parcels**

Pro-Tem St. Jeor opened the public hearing at 6:19pm to take public comments of the proposed amendment to the Comprehensive Plan for the rezone of 2 parcels across from City Hall. SCJ Alliance Planner Mike Manning gave an overview of the process and explained the desire to rezone the two parcels from Special Residential to Commercial. The future land use for those parcels had been designed as Recreational. Rezoning to Commercial would be more conforming with the current uses of those parcels and would

allow more flexibility for future land use plans for the property owners. Manning informed the council and citizens that this amendment has been sent to the Department of Commerce for review and the SEPA has been filed. The amendment should be finalized within the next 6 weeks. With no public comments, the hearing closed at 6:23pm.

The sound on the video conference was poor and a couple of citizens expressed that they had a hard time hearing everything from the Planner. The Clerk apologized for the technical issues and stated that the meeting is being audio recorded and offered to send them a link to the recording if they would like. Bill and Nita Wiryck expressed their frustration that the short-term rental code could not be adopted yet and were concerned about their son not knowing which meeting the adoption will take place since he lives out of the area. The Clerk stated that she could notify their son, Danny, by email of the meeting and could send him a link to attend remotely.

Public Input

None

Updates and Modifications to Agenda

Adoption of the short-term rental ordinance and the comprehensive plan update ordinance were removed from the Action Agenda. Ambulance Service was removed from the Discussion Agenda. Budget was added to the Discussion Agenda.

Consent Agenda

(m/s Schmidt/St. Jeor) to approve the consent agenda. Motion carried.

Minutes Regular Council Meeting – September 27, 2023

Vouchers: Claim Vouchers and Checks:

Claim Voucher No. 41151 through 41185 and EFTs dated October 11, 2023 in the total amount of \$ 97,078.84.

Action Agenda

None

Discussion Agenda

a. Boy Scout use of Town Hall for Meeting Space

It was brought to the Mayor's attention that there have been some issues with the Boy Scouts playing around cars and causing lots of noise outside of Town Hall around the times they are using their meeting space in Town Hall. A neighbor called the Mayor with concerns over kids near his property and cars and was worried about potential damage being caused. The Mayor asked the council if they would like him to send a letter to the Troop leader asking them to be respectful of the Town and personal property

while using the space. The council gave their blessing to write a letter.

b. Budget

The Clerk presented the proposed budget for the Public Safety Reserve and General Municipal Reserve Funds, noting that investment interest revenue is doing much better than in the past few years. The Clerk is requesting that the council consider using the ARPA funds that are still being held in the General Reserve be used for the sewer lining project and the west side lift station project. There will be some budget amendments coming up for the street and water funds for 2023. Schmidt asked if there are any funds for the Community Building roof. Funds were previously budgeted within the ¼% Real Estate Tax fund which has a balance of around \$220,000. That probably won't be enough to cover the entire roof project. The Clerk asked the councilmembers to let her know if there is a specific area of the budget they would like to address next.

Staff, Council & Committee Report

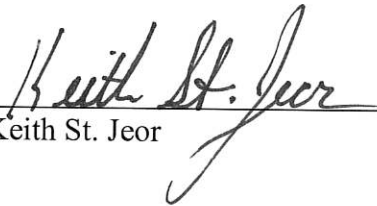
Clerk

The 3rd quarter 2023 Financial Report was provided to the council. There will be an executive session on October 25th at 5:00pm, one hour prior to the next council meeting.

Adjournment

(m/s Schmidt/St. Jeor) to adjourn the meeting at 6:39pm. Motion carried.

Mayor Pro-Tem


Keith St. Jeor

Clerk


Stefani Bowden