

Bank Fees: August 2020 Invoice Cloud fees in the amount of \$ 86.60 and NSF Fees in the amount of \$2.00.

Action Agenda

- a. AB 2020-14, Ordinance No. 788, Budget Amendment
Ordinance No. 788, Budget Amendment was presented for a first reading. The amendment was needed to budget for the first USDA loan payment that is due in November for the Wastewater Treatment Plant Project. Additional revenues were added to show the increase in grant funds that were approved by USDA after the 2020 budget was initially adopted. Fred Netzel voiced concerns over grant funds being used to make loan payments. The Clerk explained that it was not grant funds being used to make the payments. The increase in expenditures was unrelated to the increase in revenues that are being presented in the budget amendment. Loans payments are being made through funds collected from user fees. Mervin Schmidt moved with Keith St. Jeor seconding to accept the first reading of Ordinance No. 788. Motion carried.

Discussion Agenda

- a. Comprehensive Plan
Dale Rey apologized for missing the previous Special Meeting to review the Comprehensive Plan. There was no further discussion.
- b. Animal Control Ordinance
Fred Netzel distributed a list of changes he would like to see in the animal ordinance regarding cats. Discussion took place on the definition of wild domestic cats versus stray or feral cats. Dale Rey had some concerns over how to keep a license tag on cats since cats are difficult to keep a collar on. Mervin Schmidt suggested that harnesses could be used. Larry Hall had questions regarding impoundment, where the animal will be held and who will be serving as animal control. Live trapping of animals was also discussed.
- c. Request for Sidewalk Replacement by Private Owner
A request to replace a sidewalk at the private owner's expense was presented at the September 9, 2020 council meeting. The Town Attorney, Public Works Superintendent and the Mayor have reviewed the request and feel that as long as specifications are followed and the project is overseen by the Superintendent, the request should be allowed. Keith St. Jeor agreed with that and felt the city should be responsible for the removal and disposal of old sidewalk and should prep the area for new sidewalk. Dale Rey also agreed that as long as it met specifications, it should be allowed. Merv Schmidt suggested that public works crew does the work and bill the property owner. Fred Netzel wanted it to be discussed with the Superintendent before making that decision and would like to get the specifications from the town's engineer. Council felt that the property owner should have an option to either hire a contractor or pay to have the town crew do it. The work could not be done by the owner themselves.

Keith St. Jeor moved with Fred Netzel seconding to allow the property owner to replace the sidewalk footprint in front of the residence with the town crew performing the prep work and

either the town crew or licensed professional will perform the finish work of the concrete. The homeowner will be billed for the concrete and finishing work if performed by the town crew. Dale Rey requested that it must meet all specifications required by the city be added to the motion. St. Jeor felt that the town crew has already been making sure standards are met. Motion carried.

d. Surplus Ambulance

Fred Netzel asked where the town was at with putting the ambulance up for bid. The Clerk stated that the council must first officially surplus the ambulance through a resolution before it can be put up for bid which she can prepare for the next council meeting if the council wishes to do so. Netzel proposes the town follow the same procedures as in the past regarding how and where to put up for bid.

e. Candy Point Trail – USBR Agreement

Mervin Schmidt asked why the town is taking care of government property through the 25 year agreement the town has with the USBR. Keith St. Jeor explained the reasoning why the license agreement was approved. A few years back, the town applied for grant funds to clean up the trail and restore the old building behind town hall into restrooms to serve as a trailhead for Candy Point. The grant was never awarded but in order to apply, the town had to show responsibility for the trail. After brief discussion, the council expressed an interest in terminating the agreement with USBR and asked to have the attorney to review the agreement to see if termination is possible.

f. CARES Act funding

In regards to the CARES Act funding the town has been allotted to use for COVID-19 related expenses, Keith St. Jeor would like to see some of those funds passed on to small local businesses. The Clerk summarized types of expenditures that could be reimbursed. The Town already has some expenses that can be submitted for reimbursement and will have more in order to comply with safety requirements before being able to open Town Hall back up to the public. The Clerk has been looking into purchasing small laptop computers or chromebooks for the councilmembers and staff to be able to attend council meetings through video conferencing and be able to distribute paperwork in a contactless way through email. Keith St. Jeor asked the council to give the Mayor and Clerk the authority to move forward with using and distributing the funds. St. Jeor, Schmidt and Rey expressed that they were in favor of purchasing laptop computers which will be a benefit for attending remote meetings. Fred Netzel was not in favor of using the CARES Act funds to purchase laptops. Discussion continued on the use of funds and what the eligibility requirements should be regarding the grant to small businesses.

Keith St. Jeor moved with Dale Rey seconding to authorize the Clerk to purchase laptops not to exceed \$6,000, accept applications from businesses and use what amount the town needs towards COVID-19 related expenses. Fred Netzel asked that the motion to specify up to \$14,000 for the town to use for COVID-19 related expenses. Rey rescinded his second to the initial motion. St. Jeor modified the motion with Rey seconding to use the COVID-19 relief funds to purchase laptop computers up to the amount of \$6000, allocate \$14,000 for the Town of Coulee Dam to use for COVID-19 related expenses and any surplus money will allocated to grant funding to small businesses. Motion carried.

Staff, Council & Committee Report

Mayor

Mayor Poch informed the council that the Clerk, Stefani Bowden, has completed the audit for 2019 and “came out of it with flying colors”. He thanked the Clerk and told her he appreciated the job she has done.

Clerk

The Clerk felt the audit went very well and appreciated how helpful the auditor was. The Clerk reminded the council that budget time is coming up and asked to schedule a budget workshop for the hour before the next council meeting on October 14th. The council would like to schedule a workshop sooner if possible. The Mayor will check with everyone regarding schedules. Fred Netzel requested that the wastewater fund be the first one addressed.

Committees

Dale Rey is still waiting to get a negotiation date from the union.

Councilmembers

Fred Netzel will get back to work with Dale Rey on the Cat Ordinance and will have some more written information to provide at the next council meeting.

Dale Rey asked the Clerk if we are just going to wait to hear from the union or will we be proactive and push to set a date. The Clerk has already been trying to contact the union and left messages. She let them know in the messages that the town is anxious to get moving on it.

Keith St. Jeor thanked Ben Alling for the work put into the Comprehensive Plan and showed appreciation to Fred Netzel for the time he took to submit comments. He also thanked Fred Netzel and Dale Rey for their time put into the animal ordinance.

Police

Chief Bowden reported that the new LiveScan fingerprinting system has been installed and is up and running.

Adjournment

Mayor Bob Poch adjourned the meeting at 7:28pm.

Mayor 
Bob Poch

Clerk 
Stefani Bowden