



**Town of Coulee Dam**  
*Green Oasis at the Foot of Grand Coulee Dam*

**Minutes**  
**1302<sup>nd</sup> Regular Council Meeting**  
**September 13, 2017**

**6:00 p.m. Regular Council Meeting**

Mayor Wilder called the 1302<sup>nd</sup> regular meeting of the Coulee Dam Town Council to order at 6:00 p.m.

**Roll Call**

Council members present: David Schmidt, Gayle Swagerty, Duane Johnson (via phone), Ben Alling and Keith St. Jeor.

Staff Present: Public Works Superintendent Mike Steffens and Clerk/Treasurer Stefani Bowden.

**Pledge of Allegiance**

Keith St. Jeor led the Pledge of Allegiance.

**Presentation**

- a. Colville Tribes Comprehensive Planning, Parks and Recreation Plan  
Frank Andrews, Jr provided an overview of the process for updating their Comprehensive Recreation Plan. A sample survey was provided to the Town Council for review and recommendations. The survey will be sent out the beginning of October 2017. The information collected will be used for drafting the plan starting mid-January to late February. Review will take place mid-March with a submittal deadline to Washington State Recreation Conservation Office by May 3, 2018. Brief discussion between Mr. Andrews and the Town Council took place with the consensus that the Town would support the process. Councilmembers David Schmidt and Gayle Swagerty stated that the timing was great due to the Town beginning their own Parks Comprehensive Plan. It is a great opportunity to work together.
- b. Grand Coulee Senior Center Meals Program  
Senior Center President, Cheryl Hoffman provided a breakdown of the Senior Center Meals usage for Coulee Dam residents and the need for funding to support the program. Coulee Dam has, in the distant past, provided funding for the program but seems have unintentionally not done so in the previous few years. Several Councilmembers commented that they know of many Coulee Dam residents that use the meal program. Electric City and Grand Coulee both make monetary contributions to the program. The Senior Center is requesting the Town of Coulee Dam consider contributing \$2500 for 2018.

Mayor thanked Ms. Hoffman for her time and assured her that the request will be considered during the upcoming budget process.

**Public Input**

None

**Agenda updates & modifications**

None

**Consent Agenda**

David Schmidt moved with Gayle Swagerty seconding to approve the consent agenda. Motion carried.

Minutes                      Regular Council Meeting – August 9, 2017

Vouchers:                      Claim Vouchers and Checks:  
Claim Voucher No.'s 36834 through 36854 and EFT's dated August 23, 2017 in the total amount of \$68,642.42

Claim Voucher No.'s 36864 through 36899 and EFT's dated September 13, 2017 in the total amount of \$77,657.67

ACH to USDA Rural Development in the total amount of \$71,483 dated September 5, 2017 for Water Loan Payments

August/September 2017 ACH in the total amount of \$36.00 to Washington State Patrol Background Check fees

Payroll Checks:              Payroll Check No.'s 36855 through 36863 direct deposits and EFT's dated August 15 and 31, 2017 in the total amount of \$83,682.91

Bank Fees:                      August 2017 Bank fees/Invoice Cloud Fees

**Action Agenda**

None

**Discussion Agenda**

A. Varela & Associates project updates

Daniel Cowger of Varela and Associates was present to provide an update on the Wastewater Treatment Project. Earthwork and geotechnical engineering are taking place.

The project is progressing on schedule. The recent hurricanes could cause a delay in receiving some of the piping. Similar issues happened during Hurricane Katrina. Mr. Cowger didn't feel it was something to be concerned about yet but just wanted to bring awareness.

The first pay request for the contractor McClure and Sons has been submitted. Mayor informed the council that he had made approval and requested payment be issued within the next few days to a week.

B. Water Model Project

Daniel Cowger gave a very brief update stating that the engineers are gathering information and working with the Public Works Superintendent.

C. Casino Parking Lot Lease

Mayor provided a brief review of the conditions of the lease agreement with the Casino for the parking lots. There has been equipment left in the parking lots for long periods of time which is not allowed. Also, there is an issue with the fencing alongside the Casino that does not meet building code and is blocking visibility at an intersection. The Mayor and Police Department are working with the Casino on resolving these issues.

D. Regional Board of Mayors (RBOM), Delano Landfill

Mayor provided a brief update on the needs for repairs to a building at the transfer station. A budget amendment was presented in a recent meeting to make the repairs. However, all of the four involved town councils must approve the amendment. At this point, Grand Coulee has rejected it, therefore the request cannot move forward. The Regional Board will address the critical repair needs during the budget process.

## **Staff, Council & Committee Report**

### Clerk

The Clerk presented the idea of changing the Town Hall office hours. After brief discussion, the council asked the Clerk to prepare an ordinance in a couple different ways to address the needs and concerns. Due to staff and administrative training, there will be conflicts with both council meetings during the month of October. After the Clerk's suggestion, David Schmidt moved and Keith St. Jeor seconded to postpone the October 11<sup>th</sup> meeting until October 18<sup>th</sup> and cancel the October 25<sup>th</sup> and November 23<sup>rd</sup> meetings. Motion carried.

### Public Works

Public Works Superintendent Mike Steffens informed the council that sidewalk repairs have started. The first small sections have turned out very well and they will continue to work on other sections as time permits. It is a time consuming process. One small section took 18 man hours to complete.

### Councilmembers

David Schmidt reported on the Parks and Natural Resources Board meeting, stating that Parks Comprehensive Plan is being worked on by consultant Genevieve Dial. This is a continuation of

the agreement with Eastern Washington University Professor Gregg Dohrn. Ms. Dial was asked to complete the planning that was started by EWU student Amie Dewolf. Schmidt stated that it was a productive meeting with Ms. Dial and feels she will do a thorough job in defining the Town's needs for parks.

Keith St. Jeor would like to see fines imposed for abandoned vehicles parked along the streets. He also asked how long the storage container can be left in the parking lot leased by the Casino before we can make them move it.

**Announcements**

David Schmidt will be out of Town November through December but will be available to attend council meetings by phone.

**Executive Session**

None

**Public Input**

Fred Netzel was concerned about the proposed changes to Town Hall hours and how it will affect the timing for council packets.

**Adjournment**

Councilmember David Schmidt motioned with Ben Alling seconding to adjourn Council Meeting #1302 at 7:04p.m. Motion carried.

Mayor

  
F. Gregory Wilder

Clerk

  
Stefani Bowden