



Minutes
1380th Regular Council Meeting
September 8, 2021
(Teleconference)

6:00 p.m. Regular Council Meeting

Mayor Bob Poch called the 1380th regular meeting of the Coulee Dam Town Council to order at 6:10p.m. via teleconference.

Roll Call

Council members present: Kevin Black, Mervin Schmidt and Larry Hall. Dale Rey joined the meeting at 6:15pm. Keith St. Jeor was excused absent.

Staff Present: Public Works Superintendent Mike Steffens, Police Chief Paul Bowden and Clerk/Treasurer Stefani Bowden.

Public Input

None

Updates and Modifications to Agenda

Mayor added a Consultant Agreement for the Ferry Ave Sidewalk Project to the action agenda.

Consent Agenda

(m/s Schmidt/Hall) to approve the consent agenda. Motion carried.

Minutes Regular Council Meeting – August 8, 2021

Vouchers: Claim Vouchers and Checks:
Claim Voucher No.'s 39697 through 39712 , and EFT's dated August 25, 2021 in the total amount of \$ 84,482.61.

Claim Voucher No.'s 39718 through 39741 , and EFT's dated September 8, 2021 in the total amount of \$ 46,825.18.

Payroll: Payroll Check No.'s 39665 through 39675, 39713 through 39717, EFT's and direct deposits dated August 13 and 30 , 2021 in the total amount of \$100,521.54.

Action Agenda

- a. Ordinance No. 796, Amended Salaries and Wages for 2021
An ordinance amendment for salaries and wages was presented to include wages for the janitor's position that was approved at the prior council meeting. (m/s Schmidt/Hall) to adopt

Ordinance No. 796. Motion carried.

b. Ferry Ave Sidewalk Project Consultant Agreement

The council awarded Varela Engineering as the consultants for the Ferry Ave Sidewalk Project earlier in the year. The Clerk has been working with WSDOT and Varela on finalizing the Consultant Agreement for quite some time. WSDOT has very specific requirements and language to be included in the agreement. The draft agreement being presented has been review by WSDOT and has met their requirements. Dale Rey had some concerns over awarding the agreement to Varela prior to holding the upcoming executive session. Mayor and Clerk stated that the upcoming executive session was not for that purpose. Mayor reminded the council that they have already taken formal action to award the consulting on the project to Varela at a council meeting this past spring. This is just the formality to follow that action. (m/s Schmidt/Black) to authorize the Mayor to sign the consultant agreement with Varela Engineering. Motion carried.

Discussion Agenda

None

Staff, Council & Committee Report

Council

Merv Schmidt has reviewed the Deferred Items Inspection list that was provided by Department of Licensing in regards to a lease renewal for office space. The Clerk stated that most of the items on the list have been taken care of. DOL is in agreement to provide their own janitorial services and relieve the town of that obligation.

Clerk

The Clerk stated the audit is getting close to completion and an audit exit conference should be scheduled in the near future.

Public Input

None

Recessed

Mayor Bob Poch recessed the meeting at 6:26pm. The meeting will resume on Monday, September 13, 2021 at noon to conduct an executive session. The estimated time for the executive is 2 hours. No action will be taken during the executive session.

Continuation – 9/13/2021, 12:00pm

Clerk Stefani Bowden posted the re-opening of the council meeting via teleconference at 12:00pm.

Executive Session

RCW 42.30.110 (1)

(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

(d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a

likelihood of increased costs;

Mayor Poch led the council into executive session at 12:00pm. Council members present: Kevin Black, Mervin Schmidt, Dale Rey, Larry Hall and Keith St. Jeor. Attorney Mick Howe, Engineer Kurt Holland, Public Works Superintendent Mike Steffens and Clerk Stefani Bowden were also present.

No action was taken during the executive session.

Recessed

Clerk Stefani Bowden announced via teleconference at 2:00pm that the open council meeting has been recessed to Wednesday, September 15, 2021 at 6:00pm for further discussion. Action is likely to be taken at that time.

Continuation – 9/15/2021, 6:00pm

Mayor Poch called the 1380th council meeting of September 8, 2021 back to order at 6:01pm on Wednesday, September 15, 2021 via teleconference.

Council members present: Kevin Black, Mervin Schmidt, Dale Rey, Larry Hall and Keith St. Jeor. Attorney Mick Howe, Engineer Kurt Holland, Public Works Superintendent Mike Steffens and Clerk Stefani Bowden were also present along with Scott Hunter of the Star Newspaper.

Action Agenda (continued)

c. Wastewater Treatment Plant Project

Attorney Mick Howe prepared a draft letter to contractor McClure and Sons, Inc. (MSI) regarding completion of the project for the council to review. (m/s Rey/St. Jeor) to authorize the Mayor to instruct the attorney to mail the letter to MSI. Motion carried.

Mayor Poch immediately gave the attorney direction to mail the letter and asked if the Mayor's signature is needed. It was agreed upon to just have the attorney sign the letter. The letter will be mailed out the next day.

Adjournment

Mayor Poch adjourned the meeting at 6:06pm, Wednesday, September 15, 2021.

Mayor 
Bob Poch

Clerk 
Stefani Bowden