



**Minutes**  
**1340<sup>th</sup> Regular Council Meeting**  
**August 14, 2019**

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**6:00 p.m. Regular Council Meeting**

Mayor Pro-Tem Ben Alling called the 1340<sup>th</sup> regular meeting of the Coulee Dam Town Council to order at 6:00p.m.

**Roll Call**

Council members present: Fred Netzel, Mervin Schmidt, Ben Alling and Marcia Warnecke. Keith St. Jeor and Mayor Bob Poch were excused absent.

Staff Present: Police Chief Paul Bowden, Public Works Superintendent Mike Steffens and Clerk/Treasurer Stefani Bowden.

**Pledge of Allegiance**

Fred Netzel led the Pledge of Allegiance.

**Public Input**

None

**Consent Agenda**

Marcia Warnecke moved with Mervin Schmidt seconding to approve the consent agenda. Motion carried.

Minutes                      Regular Council Meeting – July 24, 2019

Vouchers:                    Claim Vouchers and Checks:  
Claim Voucher No.'s 38358 through 38396 and EFT's dated July 24, 2019  
in the total amount of \$97,579.28.

Manual Claim Vouchers and Checks:  
Claim Voucher No. 38356 dated July 29, 2019 in the amount of \$369.30

Claim Voucher No 38357 dated August 30, 2019 in the amount of \$260.00

Payroll Checks: Payroll Check No.'s 38350 through 38355, EFT's and direct deposits dated July 12 and 31, 2019 in the total amount of \$ 83,520.68.

Bank Fees: July 2019 Invoice Cloud Fees

### Action Agenda

a. Tree Trimming Project – Bid Award

Only one bid was received for the electrical line clearance tree trimming project. The bid was from Basin Tree Service and Pest Control in the hourly rate of \$285.00. The bid packet requested bids be submitted based on 375 hours. At the rate of bid received, the Town's budget of \$75,000 will only allow for about 250 hours of services. Councilman Schmidt asked for clarification on the number of hours needed to complete the project. Superintendent Steffens stated that it is an ongoing project that that town does about every three years and is based on how many funds the Town has to allocate to the project. In the past, the contractor just works up until the project budget is exhausted. Councilman Netzel asked if there could be savings if the town crew helped with the clean-up. Steffens said the bid was based on a 3 man crew. We would have to change the scope of work and rebid the project in order for town to help with clean-up. Questions were asked regarding traffic control. The Clerk stated that traffic control was included in the bid documents. Marcia Warnecke moved with Mervin Schmidt seconded to accept the bid from Basin Tree Service and authorize the Mayor to execute an agreement. Motion carried.

b. AB 2019-15, RBOM AECOM Contract Amendment

Consensus from all councilmembers present was to address this topic at the next council meeting to allow more time for review.

c. TIB Grant Applications

Fred Netzel moved with Mervin Schmidt seconding to submit a grant application for Sixth Street, Aspen to Tulip, to TIB with no cost to the city. Motion carried.

Mervin Schmidt moved with Marcia Warnecke seconding to submit a grant application for sidewalks on Ferry Ave to TIB with zero matching funds from the city. Motion carried.

d. Tree Removal Request- Larry and Judy Curtis

A tree removal request has been received from Larry and Judy Curtis for a maple tree on their property located on Central Drive that is raising the curb, cracking the street and causing sewer blockages. Superintendent Mike Steffens explained that we have been getting and will be getting more similar types of requests. Councilwoman Warnecke is concerned that this is going to be an ongoing issue and that the town will be getting more and more requests. Councilman Schmidt stated that he would hate to see that tree go. Councilman Netzel spoke with Larry Curtis regarding issues with sewer clean-outs. Councilwoman Marcia Warnecke felt that the removal request form was not correct and the council could not approve the request on a form that outlines a procedure that the town did not follow. The form states the process of going through the tree committee, which the town currently doesn't have. Councilman Netzel stated he agreed that the form needed changed but it was the process that

was adopted through the “plan”. It was suggested that Marcia would with the Clerk in drafting a new form to have available for review at the next meeting. Fred Netzel moved with Mervin Schmidt seconding to table the request for 30 days. Motion carried.

Councilman Netzel distributing another tree removal request to the councilmembers that he had received from Bill Wyrick.

### **Discussion Agenda**

a. CCT Letter of Support – Roadways

A request has been received from the Colville Confederated Tribes for Coulee Dam to sign a letter of support acknowledging the importance of the roadway system on Reservation portion of the city. The Tribe would like to add the streets to their Transportation Facility Inventory and indicates that they could potentially seek funding to perform improvements to some of the streets. The council asked for more time to review the request and will discuss it at a future meeting.

b. Sidewalk Grants

Coulee Dam has been awarded a grant from the Chelan-Douglas Transportation Council for the Ferry Avenue Sidewalks Improvement Project. This is a 100% grant in the amount of \$120,000 and requires no matching funds from the city.

c. National Night Out – Report of Event

Police Chief Paul Bowden reported on the National Night Out event that was held the previous week. The intent of the event is to bring community members together and build relationships with law enforcement and emergency responders. The event was well attended with approximately 50-100 people in attendance throughout the evening. Food and activities were provided through donations and volunteers. There was rock painting, wood painting and water balloon toss. Children and adults were able to try on Fatal Vision Goggles which simulates different levels of intoxication. Child Identification Kits with fingerprinting were provided as well as several informational safety brochures. The USBR Fire Department supplied a fire truck with personnel and allowed children to climb upon the trucks. Children were able to sit in Coulee Dam Police cars, talk to police officers and ask questions. Overall the event was very successfully and the Police Chief is hoping to make this an on-going annual event.

d. Fire Department – Mayor’s Appointment of Chief

Mayor Bob Poch has appointed Robert Jackson as Fire Chief. Pro-Tem Alling reported that there was a good turnout at the fire meeting.

### **Staff, Council & Committee Report**

Police

Chief Bowden is working on a body camera policy. It has been reviewed by the attorney and is now under review with the Labor Union. He is also still working on the dog ordinance.

Councilmembers

Fred Netzel still has concerns over the “city plan” and the planning commission. He would like the topic to be on the next council agenda.

Announcements

The Clerk will be out of the office for a few days and will be back in the office next Wednesday. Mayor Poch should be back on Monday.

Public Input

Tim Lynch stated he would like to see the draft of the Dangerous Dog Ordinance. Police Chief Bowden stated it is still in the drafting process with the attorney and is not available for review yet.

Adjournment

Marcia Warnecke moved with Mervin Schmidt seconding to adjourn at 7:00pm. Motion carried.

Mayor Pro-Tem Benjamin Alling  
Ben Alling

Clerk Stefani Bowden  
Stefani Bowden