



**Town of Coulee Dam**  
*Green Oasis at the Foot of Grand Coulee Dam*

**Minutes**  
**1283<sup>rd</sup> Regular Council Meeting**  
**May 25, 2016**

**6:00 p.m. Regular Council Meeting**

Mayor Wilder called the 1283<sup>rd</sup> regular meeting of the Coulee Dam Town Council to order at 6:00 p.m.

**Roll Call**

Council members present: David Schmidt, Gayle Swagerty, Duane Johnson, Ben Alling and Keith St. Jeor.

Staff Present: Clerk/Treasurer Stefani Bowden.

**Pledge of Allegiance**

Keith St. Jeor led the Pledge of Allegiance.

**Presentations**

A. Okanogan Pet Shelter – Janet Burts

Presentation has been re-scheduled for June 8, 2016 Council Meeting due to illness.

**Public Input**

None

**Agenda updates & modifications**

None

**Consent Agenda**

David Schmidt moved and Gayle Swagerty seconded to accept the Consent Agenda. Motion carried.

Minutes                      Regular Council Meeting – April 27, 2016

Vouchers:                      Claim Vouchers and Checks:

Claim Voucher No.'s 35796 through 35832 and EFT's dated May 11, 2016 in the total amount of \$82,509.32

Claim Voucher No.'s 35834 through 35849 and EFT's dated May 25, 2016 in the total amount of \$53,054.93

Manual Checks            Check No. 35833 in the amount of \$656.81 dated May 19, 2016.

Payroll Vouchers:       Payroll Voucher No.'s 35789 through 35795 and EFT's dated April 29, 2016 in the total amount of \$68,806.60

Bank Fees:                April 2016 Bank fees in the total amount of \$150.02

Voided Checks:          None

### **Action Agenda**

- A. AB 2016-009, Ordinance No. 741, Fiber Optic Franchise Agreement  
Gayle Swagerty moved and Duane Johnson seconded to accept the second reading and adopt Ordinance No. 741 for Fiber Optic Franchise with Colville Confederated Tribes. Motion carried.

### **Discussion Agenda**

- A. Wastewater Project  
Mayor Wilder provided a brief update on the Wastewater Treatment Project stating that it is on-going and moving forward. The town is still waiting on Indian Health Services calculations for Elmer City.
- B. Coulee Dam Casino Remodel/Expansion  
Mayor Wilder turned the discussion over to Engineer Kurt Holland of Varela and Associates. Holland gave a history of the project regarding plan reviews and the potential impact the project could have on town infrastructure such as water, sewer, electric and streets. Modifications to the Town's right-of-way could be a liability concern while doing work on town property. Pedestrian safety concerns regarding sidewalks were discussed. Storm water drainage is being closely reviewed as there could be state-wide requirements implemented in the near future. It is common practice for Town's to enter into a Memorandum of Understanding or Developer Agreement for these types of projects. More thorough review of plans and additional meetings with contractors will take place.

### **Staff, Council & Committee Reports**

#### Mayor

The 2013-2014 Audit Exit Conference took place earlier in the day with councilmembers Alling and St. Jeor attending along with the Clerk and Mayor. Mayor Wilder was happy to report that no findings will be issued to the Town. In quoting the Auditor regarding the financial statement audit, "it can't get any better". The Town will receive management letters regarding two items

that the Auditor noted have been long, on-going issues that have been noted through many years of audits. The town must adopt a cost allocation plan and a policy for tracking small and attractive assets. The Auditor noted that multiple towns/cities are receiving the same management letters for these items and is not unique to the Town of Coulee Dam. Mayor Wilder commended the Clerk for a job well done and thanked councilmembers Alling and St. Jeor for their participation in the exit conference.

A list of items that Riverview Lanes Bowling Alley would like addressed was provided to the council for review.

#### Clerk

The 2015 Annual Financial Report has been prepared and is ready to be submitted to the State. The Clerk thanked Councilmember Swagerty for conducting a review of the report.

#### Public Works

Mayor Wilder informed the council that the Public Works Superintendent position has been advertised once again.

#### Police

Mayor Wilder reported that Officer Cassidy Clark has accepted a position in his hometown of Pendleton, Oregon. His last day with Coulee Dam was May 16<sup>th</sup>. Advertisements have been posted to fill the position.

#### Councilmembers

Duane Johnson complimented staff on a good audit.

Keith St. Jeor asked about the status of the air compressor installation at the Fire Department. Mayor and Clerk were unsure if it was complete and will check with the Public Works Department.

David Schmidt said that the Parks Survey results indicated that people would like to know why the restrooms in parks are not open and would like to see more picnic tables. In general, people are pleased with the parks.

Keith St. Jeor wanted to address some of the concerns listed in the Riverview Lanes request. The agreement should be more specific on what is covered and what is not covered. St. Jeor feels the town should be responsible for providing a secure space and should weld the door pins in place but carpet and flooring shouldn't be at the Town's expense.

Gayle Swagerty asked if a biomass disposal location had been discussed at the Regional Board of Mayors Meeting. Mayor brought it up at the RBOM meeting but discussion didn't go anywhere.

Gayle Swagerty is in process of identifying empty tree spaces for replacements.

**Public Input**

Fred Netzel, in regards to the Parks Meeting, felt that the survey indicated that people want the sidewalks fixed for walking safety. Benches would also be nice.

Quincy Snow made a suggestion that when hiring a new Public Works Superintendent, electrical experience should be the number one consideration.

**Announcements**

None

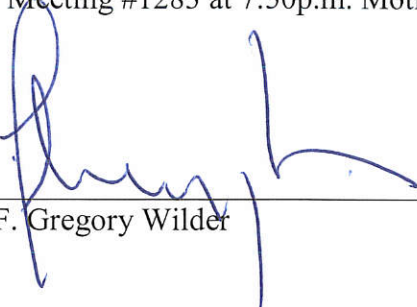
**Executive Session**

None

**Adjournment**

Councilmember Keith St. Jeor motioned with Councilmember Ben Alling seconding to adjourn Council Meeting #1283 at 7:50p.m. Motion carried.

Mayor



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F. Gregory Wilder

Clerk



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Stefani Bowden