

**Minutes**  
**1335<sup>th</sup> Regular Council Meeting**  
**May 22, 2019**

---

**6:00 p.m. Regular Council Meeting**

Mayor Bob Poch called the 1335<sup>th</sup> regular meeting of the Coulee Dam Town Council to order at 6:00p.m.

**Roll Call**

Council members present: Fred Netzel, Mervin Schmidt, Marcia Warnecke, Ben Alling and Keith St. Jeor.

Staff Present: Police Chief Paul Bowden, Public Works Superintendent Mike Steffens and Clerk/Treasurer Stefani Bowden.

**Pledge of Allegiance**

Keith St. Jeor led the Pledge of Allegiance.

**Public Input**

Kimberly Christiansen provided an update on the movie theater project. A tipped over swamp cooler caused a hole in the roof. Superintendent Mike Steffens said that he is getting estimates on the roof repair and suggested a temporary fix using sheet metal. Steffens provided a rough estimate for roof repair could be around \$75,000. This is only if the roof was in a “clean” status with all heat and air units removed. The contractor felt the repairs needed were beyond their scope of work and that an engineer would need to provide specifications.

Steffens reported some more leaks on the back side of the Melody Restaurant. The Public Works is installing flashing and caulking in hopes to remedy the issue.

Ms. Christiansen asked for the Council to consider insulating the roof and mentioned the idea of solar power. She would prefer a mini split HVAC system in the theater area. Christiansen’s plans are to have an arcade in the common area of the community building to create an inviting environment for kids.

Councilman Schmidt suggested the Town hire an engineer to provide specifications for a pitched roof instead of re-roofing the existing flat roof.

**Consent Agenda**

Marcia Warnecke moved with Keith St. Jeor seconding to approve the consent agenda. Motion carried.

Minutes

Regular Council Meeting – May 8, 2019

Vouchers: Claim Vouchers and Checks:  
Claim Voucher No.'s 38214 through 38235 and EFT's dated May 22, 2019 in the total amount of \$ 129,753.14.

Manual Claim Vouchers and Checks:  
EFT dated May 9, 2019 in the amount of \$25.00

Fred Netzel asked the Finance Committee what the balance of the wastewater treatment plant contractor agreement is. The Clerk stated that she and/or the engineer could provide that information anytime by contacting her during normal business hours. Figures were not readily available during the council meeting.

### Action Agenda

- a. Tree Removal Request – 1024 Camas  
Ben Alling moved with Keith St. Jeor seconding to approve the tree removal request for 1024 Camas. After brief discussion, Alling rescinded the motion.  
Marcia Warnecke moved with Ben Alling seconding to allow the removal of the tree by the Public Works Department and waive the replacement of a new tree by the owner. Motion carried.
- b. AB 2019-07, Resolution No. 2019-03, RBOM Surplus Equipment  
Ben Alling moved with Keith St. Jeor seconding to approve Resolution No. 2019-03, declaring certain Regional Board of Mayors property as surplus. Motion carried.
- c. AB 2019-08, Resolution No. 2019-04, Solid Waste Contract  
Ben Alling moved with Marcia Warnecke seconded to approve Resolution No. 2019-04, accepting the solid waste contract with Sunrise Disposal. Motion carried.

### Discussion Agenda

- a. Comprehensive Plan Update – Planning Commission  
Clerk provided a brief status update on the Comprehensive Plan project and asked the council how they wished to proceed with forming a Planning Commission. The Town's code currently calls for a five member commission. Under the RCW for code cities, the Town is only required to have one individual to serve as the Planning Commission. The Town has the option to change the municipal code to amend the number of commissioners or continue to seek five members. It was suggested the Clerk inquire with Grand Coulee to see how they are meeting that requirement and possibly amend the code to reduce the number to three.
- b. Sidewalks Grant  
Councilman Fred Netzel provided an update on the status of the grant application for sidewalk improvements in West Coulee Dam. The engineer, Kurt Holland, recommends that the town apply for funds to cover the entire 1200 foot section of Ferry Street. The council was in consensus to continue pursuing the grant for the project which could be upwards of \$100,000.

- c. Credit Union transformer  
Mayor Poch stated that both banks of transformers at the Credit Union will need replaced. He is still working on getting figures.
- d. Fire Department/Ambulance Update  
Mayor Poch has plans to meet with the committee tomorrow. He is asking for interested volunteers to please come forward. Grand Coulee Fire Department has offered help with training.
- e. Sewer Connection Ordinance  
The committee working on the sewer connection ordinance provided a draft ordinance for the council to review. Councilman Mervin Schmidt would like to have some time to review before making comments and decisions. The item will be put on the next council meeting agenda for further discussion.

### **Staff, Council & Committee Report**

#### Mayor

The Mayor and Town Council have been invited to attend the Canoe Journey Launch event on June 14<sup>th</sup> at Crescent Bay.

Mayor Poch thanked all candidates for council positions that had filed for election. He feels that it is a good group of people.

#### Clerk

The Clerk stated that the State Auditor will be onsite next week to begin the 2018 Audit.

#### Police

The new recruit is on track to graduate the Police Academy on June 19<sup>th</sup>. The official swearing in ceremony will be on June 21, 2019 at 1:00pm in the Coulee Dam Ballroom. All are welcome to attend.

The Coulee Dam Police Department will be participating in and hosting a National Night Out event on August 6<sup>th</sup>. This is a law enforcement/community partnership event. The Chief has reached out to several community members to help with the event. Food, games and activities will be provided for kids and families. Flyers will be distributed at the school at the end of the school year. More information will be provided in the upcoming couple of months. It was suggested to put a notice on the July utility billings.

#### Councilmembers

Merv Schmidt asked if the Town still does a newsletter to the community. It has not been done in a few years. The Mayor stated that it can start back up.

### **Public Input**



Kimberly Christiansen asked if the town had an ordinance regarding parking vehicles on lawns. The Police Chief stated that there are ordinances for parking on the street but not on private property. He

asked Ms. Christiansen if there was a specific issue that she would like to have addressed. She indicated it was just a general question.

Ryan Fish of the Grand Coulee Fire Department said that he and Chief Rick Paris are working on an agreement for temporary fire coverage for Coulee Dam. They are hopeful to have an agreement ready by the 1<sup>st</sup> of July.

**Adjournment**

Mayor Poch adjourned the meeting at 6:50pm.

Mayor  Clerk   
Bob Poch Stefani Bowden