



Minutes
1352nd Regular Council Meeting
April 22, 2020
(TELECONFERENCE)

6:00 p.m. Regular Council Meeting

Mayor Bob Poch called the 1352nd regular meeting of the Coulee Dam Town Council to order at 6:04p.m. via teleconference.

Roll Call

Council members present: Fred Netzel, Mervin Schmidt, Dale Rey and Keith St. Jeor.

Staff Present: Police Chief Paul Bowden, Public Works Superintendent Mike Steffens and Clerk/Treasurer Stefani Bowden.

Public Input

Mayor Poch asked if there was anyone from the public on the line that had public input. With no response heard, the Mayor moved on to the next agenda item.

Updates and Modifications to Agenda

None

Consent Agenda

Keith St. Jeor moved with Merv Schmidt seconding to approve the consent agenda. Motion carried.

Minutes Regular Council Meeting – March 11, 2020
 Special Council Meetings – March 26, 2020, April 7, 2020, April 16, 2020

Vouchers: Claim Vouchers and Checks:
 Claim Voucher No.'s 38792 through 38810 and EFT's dated March 25, 2020 in the total amount of \$ 99,729.63 .

 Claim Voucher No.'s 38818 through 38847 and EFT's dated April 8, 2020 in the total amount of \$ 49,333.10.

 Claim Voucher No.'s 38848 through 38868 and EFT's dated April 22, 2020 in the total amount of \$ 83,183.84.

Payroll Checks: Payroll Check No.'s 38811 through 38816 , EFT's and direct deposits dated March 13 and 30, 2020 in the total amount of \$ 85,518.67 .

Voided Checks: Lost Check No. 38419 (re-issued as 38817)

Bank Fees: March 2020 Invoice Cloud fees in the amount of \$ 115.80. Bank Deposit Slips in the amount of \$61.30.

Action Agenda

a. Melody Roof

Mayor Poch reported on the electrical estimates that were received in regards to the HVAC units that exist on the community building roof. Two quotes, one from DSJ and one from Silver Creek, came in. DSJ was approximately \$1800 and Silver Creek's was \$230 per unit to evacuate the Freon. There are three units over the Melody Restaurant and 7 over the bowling alley.

Councilman Dale Rey inquired about insulation, stating he didn't see it referenced in the roofing quote that was presented from Horizon Roofing. Poch was told by the contractor that insulating from the interior of the building would be the best option.

Councilman Fred Netzel said the roofing quote specified ½" foam board will be used once the roof is stripped down. He asked if there will be no insulation on the exterior.

Councilman Mervin Schmidt asked if the engineer, JP Consultants, is not recommending overlay roofing. Mayor Poch said that they are not recommending a spray coating roof due to the imperfect surface.

Councilman Keith St. Jeor mentioned using spray insulation on the interior of the building.

Councilman Rey had questions regarding the foam board and if it was a proper underlayment. Mayor Poch will clarify with the engineer. Netzel asked what the chances are of finding more issues once the roofing has been stripped down. Rey commented that we won't know until we strip it down and it was good news that there is no asbestos. Mayor Poch said the contractor didn't seem to have any concerns regarding the structural strength but he will ask the contractor more specifically.

Netzel asked if we have specifications fact sheet for material going down on the roof. Poch stated that information is provided along with the warranty information from the manufacturer. Netzel also wanted to know if there will be a formal contract for the project or will the letter serve as the contract. He would like it run by the attorney. Netzel asked who will be the inspector on the project aside from the building inspector. He would like someone who is looking out for the best interest of the town to insure the contractor meets the contract requirements.

Rey asked if the contractor will provide MSD sheets.

Superintendent Mike Steffens inquired about the R-value of insulation. He feels it would be cheaper to insulate the exterior because there are a lot of obstacles with added costs for insulating the interior such as false ceilings and multiple rooms. Insulating the interior could add a lot of additional costs that have not been considered yet.

St. Jeor asked if there could be BPA energy efficiency dollars to help with insulation costs.

Discussion Agenda

a. Chicken Ordinance

Mayor informed the council of requests received from citizens regarding the allowance of chickens within the city limits. Councilman St. Jeor recapped the process from a few years ago regarding this issue. Committees were formed and public meetings were held. The public meeting was standing room only and an overwhelming amount of citizens did not want chickens allowed in town. Councilman Rey fears that authorizing chickens will open it up for more “farm animal” requests. St Jeor stated “if you want to raise farm animals, buy a farm”. Councilman Schmidt suggested that people partner with others outside of city limits for raising chickens or obtaining eggs. Rey said he can’t imagine that the majority of citizens would want this.

Fred Netzel moved with Dale Rey seconding to make no changes to the current ordinance in regards to chickens. Motion carried.

Staff, Council & Committee Report

Council

Dale Rey and Fred Netzel are still working on the dog and cat ordinance stating it is difficult meeting to work on it during the COVID-19 situation.

Fred Netzel asked what has been heard from the engineers regarding the lift stations design. Poch stated that nothing new has been received from the engineer. Rey also commented that he is waiting to find out the remaining grant fund figures from the Clerk. The Clerk has requested information from the engineers but has not received a response yet.

Keith St. Jeor reference the special meeting where the council decided to authorize teleworking during COVID-19. What will the town do if the May 4th deadline is extended? Should the council get together to discuss it again?

Dale Rey asked Mike Steffens how the teleworking is working out. Steffens wanted to reiterate to the council that the request to telework was in no way derived from any employee complaints or demands. The Union Representative just happened to get word of the special meeting and chose to attend on her own. The public works is running 4 hour per day staggering shifts and it seems to be working well. Steffens thanked the council on behalf of the employees for allowing the teleworking options stating that it is really appreciated to receive the support. Fred Netzel asked is workers are required to wear masks. Steffens stated that the masks are provided and offered but has not been required. Steffens told the council that he is open to suggestions and recommendations though as this is a unique situation that we have never experienced. Dale Rey feels that if workers are within six feet of each other, masks should be worn. Keith St. Jeor asked if the town had enough masks if the town requires it. The healthcare industry is saying there is a shortage. Netzel was concerned about the legal liability of it but if the masks are being supplied and offered that should cover it.

Mayor Poch hasn't seen anywhere that it is required. It just suggests that we strongly recommend it. Steffens will heavily recommend to his crew that the use masks when working in close proximity.

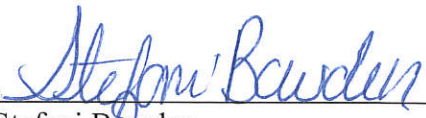
The Clerk stated that the office staff has been teleworking when possible and when all are in the office at same time, the six foot distancing is being respected. Police Chief stated that he and his officers are using PPE (gloves and masks) as much as possible.

Mayor Poch thanked everyone for all the efforts for not only abiding by the orders set in place but for "doing what is right". This includes town staff, councilmembers and the community as a whole.

Adjournment

Keith St. Jeor moved with Mervin Schmidt seconding to adjourn the meeting at 6:52pm. Motion carried.

Mayor 
Bob Poch

Clerk 
Stefani Bowden