

**Minutes
Special Council Meeting
April 16, 2020
(Teleconference)**

2:00 p.m. Special Council Meeting Teleconference

Mayor Poch called the Special Council Meeting of the Coulee Dam Town Council to order at 2:11 p.m. via teleconference.

Roll Call

Council members present by phone: Fred Netzel, Dale Rey, and Larry Hall. Mervin Schmidt and Keith St. Jeor were absent.

Staff Present: Police Chief Paul Bowden, and Clerk/Treasurer Stefani Bowden.

Mayor Poch stated the sole purpose of the special meeting was to accept the bid for the LiveScan Fingerprinting System.

Action Items:


a. LiveScan Fingerprinting System – Bid Award

Mayor Poch asked if all council members have reviewed the bid results and had any questions regarding the LiveScan Fingerprinting System bids. Councilman Larry Hall asked if there was a process for evaluating the bids. The Clerk stated there is a checklist used to make sure all bidders met requirements and provided all details and information requested in bid specifications. This is a federal grant project, so specific requirements must be followed. One bid was disqualified for not meeting specification requirements. The lowest responsible bidder met all requirements and is not on the Federal System for Award Management's excluded list. Dale Rey asked if the bidder can meet the delivery schedule due to the COVID-19 situation. The Clerk said they indicated in the bid that they can meet the 90 day delivery requirement. Dale Rey moved with Larry Hall seconding to award the LiveScan Fingerprinting bid to DataWorks Plus in the amount of \$15,245.00. Motion carried.

No public comment was taken and no further business was discussed.

Adjournment

Mayor Poch adjourned the Special Meeting at 2:15pm.

Mayor 
Bob Poch

Clerk, 
Stefani Bowden