



**Minutes**  
**1330<sup>th</sup> Regular Council Meeting**  
**March 13, 2019**

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**6:00 p.m. Regular Council Meeting**

Mayor Bob Poch called the 1330<sup>th</sup> regular meeting of the Coulee Dam Town Council to order at 6:00p.m.

**Roll Call**

Council members present: Fred Netzel, Mervin Schmidt, Marcia Warnecke, Ben Alling and Keith St. Jeor.

Staff Present: Police Chief Paul Bowden, Public Works Superintendent Mike Steffens and Clerk/Treasurer Stefani Bowden.

**Pledge of Allegiance**

Ben Alling led the Pledge of Allegiance.

**Public Input**

Reserve Police Officer Mike Sullivan thanked the council for their show of appreciation at the previous council meeting for his years of service. The council thanked him again for his commitment to the Police Department.

**Consent Agenda**

Marcia Warnecke moved with Keith St. Jeor seconding to approve the consent agenda. Motion carried.

Minutes                      Regular Council Meeting – February 13, 2019  
    Special Council Meeting – March 4, 2019

Vouchers:                      Claim Vouchers and Checks:  
    Claim Voucher No.'s 38041 through 38060 and EFT's dated February 27, 2019 in the total amount of \$126,244.60.

    Claim Voucher No.'s 38068 through 38104 and EFT's dated March 13, 2019 in the total amount of \$79,066.49.

Payroll Checks:              Payroll Check No.'s 38061 through 38067, EFT's and direct deposits dated February 15<sup>th</sup> and 28<sup>th</sup>, 2019 in the total amount of \$ 90,130.73.

Bank Fees: February 2019 Invoice Cloud fees in the amount of \$98.90

Voided Checks: Check No. 38066 in the amount of \$ 1668.88 , dated February 28, 2019

### **Action Agenda**

- a. Interlocal Agreement with Omak for Sewer Vac Truck  
Item was removed from agenda.
- b. Resolution No. 2019-01, Sewer Rate Action Plan  
Keith St. Jeor moved with Mervin Schmidt seconding to table Resolution No. 2019-01.  
Motion carried.

### **Discussion Agenda**

- a. Surplus Fire Equipment  
Mayor Poch informed the council of fire hose that the Fire Chief is requesting to get rid of. Mayor has asked the Chief to provide a list of the equipment so that it can be officially surplussed for disposal. Fred Netzel asked for clarification regarding inventory list. The Mayor has asked the Chief for a complete inventory list as well.
- b. Tree City USA  
Clerk notified the council that the Town was awarded the Tree City USA award again this year. Council will need to decide if they wish to continue with the program. A small amount of grant funding is available to purchase new trees. The Town will need to hold an Arbor Day Event again this year to qualify for the award.

Mayor Poch informed the council that he has received a letter of resignation from Parks and Natural Resources Board Member Barbara Durnil. Poch expressed his appreciation for her service.

- c. AWC Well City Award  
The Clerk notified the council that the Town has received the AWC Well City Award again this year, earning a 2% discount on employee medical insurance premiums for the year 2020. The employees have been working hard to achieve this award and have met over 40 requirements in order to be eligible. The Clerk stated that it is a goal to increase participation this year and provide more wellness activities for the employees.
- d. BPA/USBR Power System Project  
Mayor Poch reported on the meetings he attending with BPA and USBR regarding needed updates to electrical system. Public Works Superintendent Mike Steffens and Clerk Stefani Bowden were also in attendance at the meetings. The project has been in the process for many years, which is a slow process. The majority of the funding will be provided by BPA.

### **Staff, Council & Committee Report**

#### Police

Police Chief Paul Bowden presented the council with some information regarding contracting

Lexipol to update and maintain the Police Department Policies and Procedures. The firm is recommended by the Town's insurance provider, CIAW. The insurance Risk Manager stated that there are potential funds and/or credits provided by CIAW to help with the annual cost which equates to approximately \$2500 per year. The annual cost also provides continuous training to Police Officers. The council liked the idea and asked if there are funds in the budget to cover it. The Chief requested that the funds budgeted for the Drug Task Force be used for Lexipol. The Town has not been getting much benefit from the Task Force and he feels that the Policies and Procedures are a much better use of the funds. Ben Alling moved with Marcia Warnecke seconding to use the funds budgeted for the Task Force to fund Lexipol. Motion carried.

#### Councilmembers


Councilmember Marcia Warnecke reported on the meeting held with the new owners of the Melody Restaurant. The new owners are anxious to get a lease in place as soon as possible in order to get their liquor license. Warnecke requested a list from the new owners of what was purchased. The committee will be doing a walk-through of the restaurant with the new owners to go over the list of issues. The Clerk will work with the Attorney to get a new lease drafted. The hope is to provide a copy of the draft agreement at the next council meeting with a tentative date of April 13<sup>th</sup> to have agreement ready for approval.

Councilmember Fred Netzel commented on meeting with the Planner prior to the council meeting regarding the Comprehensive Plan Update. We still need to form a Planning Commission.

Fred Netzel moved and Ben Alling seconded to add the ambulance to the "Discussion Agenda" at the next council meeting. Motion carried.

#### Adjournment

Keith St. Jeor moved with Ben Alling seconding to adjourn at 6:40pm. Motion carried.

Mayor   
Bob Poch

Clerk   
Stefani Bowden