

Minutes
1351st Regular Council Meeting
March 11, 2020

6:00 p.m. Regular Council Meeting

Mayor Bob Poch called the 1351st regular meeting of the Coulee Dam Town Council to order at 6:00p.m.

Roll Call

Council members present: Fred Netzel, Mervin Schmidt, Dale Rey and Keith St. Jeor.

Staff Present: Police Chief Paul Bowden, Public Works Superintendent Mike Steffens and Clerk/Treasurer Stefani Bowden.

Pledge of Allegiance

Mike Steffens led the Pledge of Allegiance.

Executive Session

Mayor excused the council into executive session at 6:01pm for an estimated time of 10 minutes under RCW 42.30.110 (1) (h) *To evaluate the qualifications of a candidate for appointment to elective office.*

Regular Council Meeting continued

Mayor Poch re-opened the regular council meeting at 6:11pm

Appointment of Council Position No. 4 / Oath of Office

Dale Rey moved with Keith St. Jeor seconding to appoint Larry Hall to Council Position No. 4. Motion carried.

Dale Rey told both candidates that it was a very hard decision as he felt that both individuals were very qualified. Mayor agreed and thanked both candidates.

Clerk Stefani Bowden administered the Oath of Office to Larry Hall. Hall took the council seat immediately following the Oath.

Public Input

None

Updates and Modifications to Agenda

Mayor Poch asked to add the garbage rate increase for the Delano Landfill to the Action Agenda. He also asked to add a brief discussion on Labor Union Negotiations.

Consent Agenda

Keith St. Jeor moved with Merv Schmidt seconding to approve the consent agenda. Motion carried. Fred Netzel made reference to the large bill included in the previous council meeting minutes for the

Wastewater Treatment Plant Project. Dale Rey inquired as to what the process for reviewing the accounts payable are. Keith St. Jeor, Merv Schmidt and the Clerk explained the process, which involves the review by multiple individuals prior to being presented to the council for acceptance. Rey also asked where the funds are at for the WWTP project. The Clerk will consult with the engineer and get the figures to him.

Minutes Regular Council Meeting – February 26, 2020.

Vouchers: Claim Vouchers and Checks:
Claim Voucher No.'s 38764 through 38791 and EFT's dated March 11, 2020 in the total amount of \$ 66,754.05 .

Manual Claim Vouchers and Checks:
Claim Voucher No. 38763 dated March 3, 2020 in the amount of \$300.00 .

Payroll Checks: Payroll Check No.'s 38787 through 38762 , EFT's and direct deposits dated February 14 and 28, 2020 in the total amount of \$89,462.77.

Voided Checks: Check #38756.

Bank Fees: February 2020 Invoice Cloud Fees in the amount of \$ 85.00 .

Action Agenda

- a. AB 2020-08, Ordinance No. 784, Repealing CDMC 3.55
Discussion took place on the need to update the Town's Procurement Policies. One main reason was to add the language that is now required for the use of Federal Funds. The Washington State Auditor made a strong recommendation to update the policies. In order to make the update, the old policy needed to be repealed. Fred Netzel questioned if the Mayor was comfortable with the dollar limits set in the policy. Mayor Poch had some questions and concerns but after explanation stated he was if the council was. Dale Rey moved and Fred Netzel seconded to adopt Ordinance No. 784, repealing CDMC 3.55. Motion carried.
- b. AB 2020-09, Resolution No. 2020-01, Procurement Policy
Keith St. Jeor moved with Merv Schmidt seconding to approve Resolution No. 2020-01, Procurement and Property Disposition Policy Manual. Motion carried.
- c. AB 2020-10, Ordinance No. 785, Amending CDMC 2.30, Planning Commission
Keith St. Jeor moved with Merv Schmidt seconding to adopt Ordinance No. 785, amending CDMC 2.30, Planning Commission. Motion carried.

John Stensgar, Jr. inquired as to what is involved in being a planning commission member and stated he would be interested. He was encouraged to pick up an application at Town Hall.

- d. Regional Board of Mayor's Delano – Rate Increases
Mayor reported to the council that the Regional Board of Mayor's are requesting a rate

increase at the Delano Transfer Station. The rate would increase by one half of a cent, .062 to .067 per ton. A resolution will be presented in the future to formally adopt the increase. Merv Schmidt moved with Keith St. Jeor seconding to support the half a cent increase. Motion carried.

Discussion Agenda

a. Melody Roof

Mayor Poch presented quotes received from another contractor that included three different options to repair the roof over the restaurant portion of the community building. The quotes ranged from \$27,450 to \$69,950. Councilman Fred Netzel would like to hire an engineer to provide recommendations before a decision is made. Councilman Keith St. Jeor strongly disagreed with Netzel and felt that hiring an engineer is an expense the town doesn't need. The quotes were provided by qualified professionals and he feels an engineer is only going to provide the same information but for an additional cost. Discussion continued on what the quotes covered such as drains, HVAC removal, etc. Councilman Merv Schmidt asked if he could look at the other quotes that had been previously received. The Clerk has those available for review in the office.

b. Animal Ordinance

Councilmembers Fred Netzel and Dale Rey have been working on re-drafting the animal ordinance. Mayor Poch thanked them for the amount of time they have spent on it. Mayor asked that the councilmembers take time to review the proposed ordinance before making comments and decisions. Dale Rey contacted the Colville Tribe regarding the use of their animal control officers and impoundment facilities. Rey asked if our employees have capability to capture animals. The Police Chief stated that they do have dog catching poles. Mayor asked that the council approach this subject at the next council meeting.

c. Labor Union Negotiations

Mayor informed the council that the Labor Union Negotiations are coming up and asked if any councilmembers are interested in sitting on the Labor Negotiations Committee. Dale Rey and Keith St. Jeor volunteered.

Staff, Council & Committee Report

Council

Fred Netzel asked about the progress of the wastewater lift stations and if it has gone out to bid. The Mayor will contact the Engineers for an update. Netzel also asked where we are at with the sidewalk grant project. An update will be requested from engineers.

Keith St. Jeor asked if the roof bid could be more specific on what is and isn't covered under the lowest bid amount. Citizen John Stensgar, Jr. asked if the building is under the historic registry which it is not. Stensgar mentioned that the council should look into the Job Corp and TERO requirements as well.

Police

WSDOT has approved the speed limit and school zone changes for River Drive. They have ordered the signs and they should be installed in about a month.

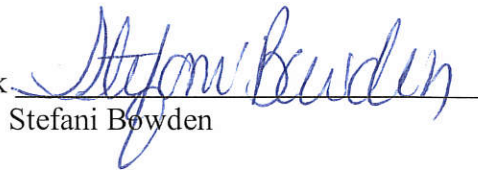
Public Works

The site for the proposed coffee stand has been staked out and photos were provided to the council. Dale Rey stated his daughter requested the exact same location a couple of years ago and was denied. He was asked if it had come to the council which he believed it had. A couple of other councilmembers and Mayor stated that they don't recall any proposal coming before council at that location. The Clerk and Public Works Superintendant also had no knowledge of that. It will be looked into.

Adjournment

Mayor Poch adjourned the meeting at 7:13pm.

Mayor 
Bob Poch

Clerk 
Stefani Bowden