



Minutes
1426th Regular Council Meeting
February 14, 2024

6:00 p.m. Regular Council Meeting

Mayor Poch called the 1426th regular meeting of the Coulee Dam Town Council to order at 6:02 p.m.

Roll Call

Council members present: Kevin Black, Merv Schmidt, Larry Hall (via teleconference) and Keith St. Jeor.

Staff Present: Clerk/Treasurer Stefani Bowden, Public Works Superintendent Mike Steffens and Police Chief Paul Bowden.

Pledge of Allegiance

Paul Bowden led the Pledge of Allegiance.

Public Input

- a. Grand Coulee Mayor Mike Eylar was in attendance and voiced his desire for the 4 cities of the community to work with each other on issues and projects that affect the entire community. He would like to build better relationships between the cities.
- b. Rod Broadnax is proposing to rent the Theater to establish a new church, Kingdom Palace Ministries. The Mayor asked the lease committee to work through the details with Mr. Broadnax.

Updates and Modifications to Agenda

The appointment of a new councilmember to the vacant position was added to the action agenda.

Consent Agenda

(m/s St. Jeor/Schmidt) to approve the consent agenda. Motion carried.

Minutes

Regular Council Meeting – January 10, 2024

Vouchers: Claim Vouchers and Checks:

Claim Voucher No. 41373 through 41402 and EFTs dated January 24, 2024 in the total amount of \$ 130,479.17.

Claim Voucher No. 41412 through 41451 and EFTs dated February 14, 2024 in the total amount of \$ 82,812.53.

Manual Vouchers: Claim Voucher No. 41372 dated January 31, 2024 in the amount of \$24,480.20, 41410 dated February 6, 2024 in the amount of \$73.97, EFT's for CPL's dated January 25, 2024, January 31, 2024 and February 9, 2024 in the total amount of \$108.00 and EFT dated February 5, 2024 in the amount of \$123.32.

Payroll Checks: Payroll Check No.'s 41335, 41403 through 41409, EFT's and direct deposits dated January 12 and 31, 2024 in the total amount of \$125,000.17.

Action Agenda

- a. Fire Department Membership
(m/s St. Jeor/Schmidt) to accept Fire Department Membership for Jared Hold pending successful background check. Motion carried.
- b. Interlocal Agreement with Electric City and Grand Coulee for Street Projects
Mayor Poch informed the council of an opportunity to combine some TIB chip seal projects with Electric City and Grand Coulee which will save time and money to be able to bid out the project to one contractor. Coulee Dam will be the lead city for the TIB projects and Clerk Stefani Bowden has agreed to handle the paperwork and billing for all three cities. An interlocal agreement needs to be in place in order to combine the projects. Coulee Dam's attorney is not available for a couple of weeks so Electric City's attorney is working on the agreement. The Mayor is asking for the council's approval to move forward with the agreement once it has been prepared. (m/s St. Jeor/Black) to move forward with Interlocal Agreement with Electric City and Grand Coulee for street projects. Motion carried.
- c. Ordinance No. 816, Complete Streets
(m/s Schmidt/Black) to adopt Ordinance No. 816, Complete Streets Grant Program. Motion carried.
- d. Ordinance No. 817, Amending the Coulee Dam Comprehensive Plan Zoning Map
The proposed ordinance will incorporate the Electric Vehicle Charging Stations and the re-zone of two properties across from Town Hall into the Comprehensive Plan and Unified Development Code. SCJ Alliance Planner Mike Manning joined the meeting via videoconference to explain the process and answer questions. The final map is still

being worked on but should be finalized by the end of the week. (m/s Schmidt/St. Jeor) to adopt Ordinance No. 817. Motion carried.

e. Appointment to Vacant Council Position No. 3

Resignation from Council Position No. 3 was received from Dale Rey on January 11, 2024. 2 applications were received for the position vacated by Rey and were reviewed during the executive session earlier in the evening. (m/s Schmidt/St. Jeor) to appoint John Adkins to Council Position No. 3. Motion carried.

Discussion Agenda

a. Liquor License Renewals for Coulee View Fuel & Food and Riverview Lanes

The Clerk informed the council that notice of liquor license renewal applications were received by the liquor control board for Coulee View Fuel & Food and Riverview Lanes. If the council has any objections, it will need to be submitted to the Liquor Control Board as soon as possible.

b. Body-worn Camera Grant from WA Association of Sheriffs and Police Chiefs (WASPC)

Chief Bowden notified the council that the Police Department has received a grant for the purchase of an additional body-worn camera. The grant will cover \$1300 for the purchase of a camera and \$1172.90 for software and redaction services.

c. Community Town Hall Meeting

Mayor reported that discussions took place at the Regional Board of Mayors meeting regarding the desire to hold a community-wide Town Hall meeting for all four towns to meet in one location to allow members of the community to meet with elected officials from each city and discuss issues pertaining to the entire community. The group would like to use the Coulee Dam Ballroom for the meeting which is planning on being scheduled for some time in April. The council was in favor of moving forward with the meetings.

Staff, Council & Committee Report

Public Works

Superintendent Mike Steffens reported that the West Side Lift Station seems to be moving along well.

Police

Chief Paul Bowden reported that the new RMS system should be implemented soon. They will be going through some training on it tomorrow.

Public Input

Scott Hunter of The Star Newspaper asked what RMS was. Chief Bowden explained it is a records management system for the Police which will replace the current Spillman System they have been using.

Adjournment

Mayor Poch adjourned the meeting at 6:35pm

Mayor 
Bob Poch

Clerk 
Stefani Bowden