



Minutes
1386th Regular Council Meeting
January 26, 2022
(Teleconference)

6:00 p.m. Regular Council Meeting

Mayor Bob Poch called the 1386th regular meeting of the Coulee Dam Town Council to order at 6:04p.m. via teleconference.

Roll Call

Council members present: Merv Schmidt, Larry Hall and Keith St. Jeor. Dale Rey joined at 6:24pm. Kevin Black was excused absent

Staff Present: Public Works Superintendent Mike Steffens, Police Chief Paul Bowden and Clerk/Treasurer Stefani Bowden.

Engineer Kurt Holland and Attorney Mick Howe were also in attendance.

Public Input

None

Updates and Modifications to Agenda

None

Consent Agenda

(m/s St. Jeor/Schmidt) to approve the consent agenda. Motion carried.

Minutes Regular Council Meeting – December 8, 2021
 Special Council Meeting – January 18, 2022

Vouchers: Claim Vouchers and Checks:
 Claim Voucher No.'s 39942 through 39953 dated January 26, 202 in the
 total amount of \$ 4,826.83.

Action Agenda

- a. NCWNTF Annual Renewal of Narcotics Task Force Operational Agreement
(m/s St. Jeor/Hall) to approve the NCWNTF agreement. Motion carried with 3 (Schmidt, Hall, St. Jeor)

- b. AB 2022-01, Resolution No. 2022-01, Ballroom Rental Rates

(m/s St. Jeor/Rey) to approve Resolution No. 2022-01, establishing Ballroom and Conference Room rental rates. Motion carried with 3 (Schmidt, Hall, St. Jeor)

c. Selection of Mayor Pro-Tem

(m/s Schmidt/Hall) to appoint Keith St. Jeor as Mayor Pro-Tem for a 6 month period. Motion carried with 3 (Schmidt, Rey, Hall). St. Jeor abstained.

Discussion Agenda

a. Tree Removal Request – 702 Walnut

Mayor Poch asked Superintendent Mike Steffens to review the request for tree removal on Walnut Street. This is a request that was previously denied. Since that time, a neighboring property was granted a removal. The property owner is asking the council why the neighbor was approved and his wasn't. A brief discussion took place regarding the location and condition of the trees. The council would like more time to review the request before making a decision. The request will be moved to the next council meeting agenda.

b. Community Building Roof

Steffens informed the council that the roof leak issue over the restaurant has re-surfaced and asked the council to re-visit the issue of repair or replacement. Council members were all in agreement that action needs taken on it as soon as possible. Discussion took place regarding previous estimates received for replacement of the roof. Mayor Poch will obtain some new estimates and timelines.

c. Wastewater Treatment Plant Project Update

Kurt Holland of Varela Engineering was present to provide a status update. Contractor, MSI has been providing some response to the engineers but has not responded to the letter sent from the Mayor regarding project completion and close-out. Attorney Mick Howe has not received a response either.

Discussion was held on the requirements of the closeout process and retainage. Attorney Howe said that advice and recommendations from USDA Rural Development needs to be followed. There are specific steps that need to be followed to close out the project and release retainage such as prevailing wage certifications and Department of Revenue tax payment verification.

It was suggested that the Mayor, engineer, attorney and public works committee meet with Rural Development to go over their closeout process and seek advice on how to proceed. Kurt Holland will schedule the meeting.

Mayor Poch asked Holland to provide a status update on the West Side Lift Station Project. Holland stated that there was approximately \$771,000 in contingency funds left. Construction estimates came in at \$726,000. Holland suggested that funding discussions be held during the meeting with Rural Development.

Staff, Council & Committee Report

Clerk

Clerk Stefani Bowden notified the council that a liquor license renewal request for Riverview Lanes has been received. There were no objections from the council on the renewal.

Police

Police Chief Paul Bowden reported that the surplus vehicles have been listed on the online auction site and bids will be ending tomorrow.

Public Input

None

Adjournment

(m/s St. Jeor/Rey) to adjourn the meeting at 6:53pm.

Mayor Bob Poch
Bob Poch

Clerk Stefani Bowden
Stefani Bowden