



Town of Coulee Dam
Green Oasis at the Foot of Grand Coulee Dam

Minutes
1309th Regular Council Meeting
January 24, 2018

6:00 p.m. Regular Council Meeting

Mayor Price called the 1309th regular meeting of the Coulee Dam Town Council to order at 6:01 p.m.

Roll Call

Council members present: Fred Netzel, Bob Poch, Marcia Warnecke and Keith St. Jeor. Ben Alling was excused absent.

Staff Present: Public Works Superintendent Mike Steffens and Clerk/Treasurer Stefani Bowden.

Pledge of Allegiance

Fred Netzel led the Pledge of Allegiance.

Public Input

Bruce Bartoo presented a proposed Ordinance to amend the Parks and Natural Resources Board. He reviewed the suggested changes. Councilman Keith St. Jeor asked if there was a reason that the 5th member of the board could be from outside of Coulee Dam city limits. It has been that way for some time. The proposed Ordinance also removes the Clerk from being on the Board.

Agenda updates & modifications

Councilman Fred Netzel asked about the status of the surplus fire truck, committee development, tree management and maintenance plan, sidewalks and Fiber Optics. He also feels that the vouchers should be reviewed prior to accepting them. The Clerk stated, along with the Mayor, that Councilmembers St. Jeor and Warnecke do review them prior to the acceptance at every meeting. Clerk said that the other issues that Netzel is requesting to be added to the agenda would be more appropriately addressed during the council and committee reports time.

Consent Agenda

Bob Poch moved with Keith St. Jeor seconding to approve the consent agenda. Motion carried.

Minutes Regular Council Meeting – January 10, 2018

Vouchers: Claim Vouchers and Checks:
 Claim Voucher No.'s 37157 through 37176, and EFT's dated
 January 24, 2018 in the total amount of \$130,646.78

Bank Fees: December 2017 Invoice Cloud Fees

Action Agenda

- A. AB 2018-01, Resolution No. 2018-01, Surplus Sewer Camera
Keith St. Jeor moved with Bob Poch seconding to pass Resolution No. 2018-01 declaring a sewer camera as surplus property and directing the Mayor or his designee to sell or dispose of the property using cost-effective methods and procedures. Motion carried.
- B. AB 2018-02, Ordinance No. 756, Repealing Ordinance 755 and amending the Low Income Senior Citizen and Disability discount rates.
Keith St. Jeor moved with Bob Poch seconding to adopt Ordinance No. 756, repealing Ordinance 755. Motion carried.
- C. AB 2018-03, Resolution No. 2018-02, Sewer Utility Rates
Keith St. Jeor moved and Marcia Warnecke seconded to adopt Resolution No. 2018-02, amending the sewer utility rates. Motion carried.
- D. AB 2018-04, Resolution No. 2018-03, Garbage Utility Rates
Keith St. Jeor moved and Marcia Warnecke seconded to adopt Resolution No. 2018-03, amending the garbage utility rates. Motion carried.
- E. AB 2018-05, Resolution No. 2018-04, Electric Utility Rates
Keith St. Jeor moved and Marcia Warnecke seconded to adopt Resolution No. 2018-04, amending the electric utility rates. Motion carried.
- F. *Tree Removal Request (refer to Reports for this addition)
Fred Netzel moved with Marcia Warnecke seconding to authorize the crew to take down the tree at 303 Columbia and table the discussion for a replacement tree until a later date. Motion carried.

Discussion Agenda

- A. Parks and Natural Resources Board
In reference to the grant budget for management and maintenance of trees, Fred Netzel asked how the Town is going to account for the volunteer hours and has the training of the crew to prune trees taken place. St. Jeor stated that there are so many ways that volunteer hours could apply such as all the property owners raking of the leaves. The town could easily count those hours. Bob Poch suggested getting the crew trained in pruning. Some training has taken place, but the particular employee is no longer employed in Coulee Dam. Keith St. Jeor said the crew does a good job with pruning and the Bartoo's have done a lot of volunteer work.

Staff, Council & Committee Report

Committees

Fred Netzel presented some suggested changes to the Sidewalk Improvement Plan. Keith St. Jeor asked if the TIB grant would address some of the concerns. The Clerk stated that it did not and was a separate issue. The information in the Sidewalk Plan can be used to apply for future grants though.

Keith St. Jeor reported on the status of the Fiber Optic project. Ownership of fiber has been clarified. The Town holds the permit with WSDOT to cross the bridge. Originally, it was put into place to get fiber to the school. Since then, new users have been connected. The Town acquired the Fiber from Basin Broadband and according to the purchase agreement, the only agreement held with Basin Broadband for fiber use was with the school. St. Jeor has walked the entire system and is in the process of talking with individuals that appear to be connected to fiber.

Mayor

There are approximately 20 trees left on the tree inventory list that were recommended for removal. The Mayor asked for a general consensus to start having them removed. Bob Poch agreed that now is a good time of year to work on that.

303 Columbia had requested a tree removal last fall. It was told to the property owner that it had been approved by the town for removal. However, there is no record or council knowledge that council approval had taken place. Keith St. Jeor moved with Fred Netzel seconding to put the issue back on the Action Agenda. Motion carried. (refer back to Action Agenda, item F.)

Councilmembers

Fred Netzel informed the council that Jim Flott would like to do a public meeting on the Parks and Maintenance Plan on February 14 at 4:00pm. He feels it is a bad time. The Board would prefer it take place on a Saturday. Mayor doesn't think Saturday is the best option either.

Discussion continued regarding the February 14th Council Meeting date. Many councilmembers would rather not hold a meeting on Valentine's Day. The possibility of scheduling a Special Meeting on February 13th was mentioned. Keith St. Jeor moved and Fred Netzel seconded to cancel the February 14, 2018 meeting. Motion carried.

Fred Netzel asked when the surplus fire truck will be auctioned off. The Clerk and Mayor have had many discussions to determine the best way to auction. Bob Poch asked about the online service that was used in the past. The Police Chief is working on getting that service reinstated as it was locked up due to staff turn-over. Netzel also asked about the extra police vehicles and what the plan is to get rid of them. Mayor informed him that he is working with Police Chief on that issue. Councilmembers Netzel and Poch are concerned about the safety of the Fire Truck sitting outside and the potential of vandalism and asked if there was

a safer location for storage. Mike Steffens stated that the reason it is outside is because space was needed in the shop for Public Works equipment, which have a much higher value.

Bob Poch reported on meeting with Elmer City regarding the Wastewater Treatment Project and the issues with them connecting to the new plant. Elmer City does not have the funds to install new pumps. Councilman St. Jeor provided some history with Elmer City regarding the issue. Many discussions have taken place over the past few years.

Mayor was questioned as to when he is planning on setting committees. He is still working on it.

Clerk

The Clerk notified the Council that several leases are coming up for renewal the end of February. Copies of current leases were provided to councilmembers for review.

Public Works

Mike Steffens informed the council of some electronic/computer issues at the water plant. The plant has been losing a significant amount of treated water due to the computer issues. Department of Health has very strict guidelines on the amount of water loss. Z Engineers through Varela Engineers have prepared a technical memo to troubleshoot the cause. Some of the issue was traced back to one breaker, but they don't think that is the only cause. Bob Poch asked why Varela was used and not Gray & Osborn since they were involved in the construction of the plant. Mike explained that Varela was already onsite for the Wastewater Plant and saved us time and money. Also, there is a potential that it could be linked to the Wastewater Project.

Mike Steffens notified the council that he has obtained a quote for the new pick-up that was approved through the budget. This is the last of the replacement plan for rolling stock.

Steffens also brought up the need for the fencing around the shop for protection of equipment. Fencing for the shop was approved through the budget.

Announcements

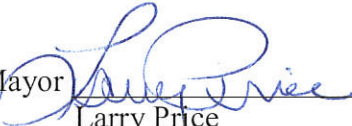
None

Public Input

None

Adjournment

Councilmember Marcia Warnecke motioned with Bob Poch seconding to adjourn Council Meeting #1309 at 7:17p.m. Motion carried.

Mayor  _____
Larry Price

Clerk  _____
Stefani Bowden